# REQUEST FOR PROPOSAL (RFP) FOR PROCUREMENT OF GOODS AND SERVICES

## DESCRIPTION OF WORK

**APPOINTMENT OF A SUITABLY QUALIFIED AND REGISTERED PROFESSIONAL LAND SURVEYOR (RE-ADVERTISMENT)**

## QUOTATION DETAILS

**QUOTATION NUMBER: RFQ01336- 26/27**

**CLOSING Date: 25/11/2026**

**Time: 12:00**
**Issued: 17/11/2026**

**Compulsory Briefing session:** Yes [ ] No [X]

**If Yes, Date and time of compulsory briefing session:**

**Date: _____Time: 00:00 pm**

## DETAILS OF RESPONDENT

**Name of bidder:** .....
**CSD MAAA No.:**

*Please indicate whether it is the original or copy, tick the applicable block*

*ORIGINAL* [ ] *COPY* [ ]

# REQUEST FOR PROPOSAL (RFP)

## 1. GENERAL CONDITIONS OF THE RFP:

1.1. The 80/20 evaluation criteria for requirements with a Rand value of up to R50 000 000 (all applicable taxes included) will be used for this bid.
1.2. The value of this bid is estimated to not exceed R1 000 000.00 (all applicable taxes included).
1.3. Fully comply with the scope of work / service or **(Attached Scope of work / service).**
1.4. Proposal must be valid for a period of 30 days.
1.5. The Bidder's proposal to bear correct contact details and address.
1.6. Fully completed Standard Bidding Documents (SBD4 and SBD 6.1).
1.7. The bidder must be registered on the Central Supplier Database (CSD).
1.8. This bid will be evaluated on functionality.
1.9. Submit a Detailed CSD not older than a (1) month.

## 2. SCOPE OF WORK / SERVICE OR ITEMS

| No | Scope of work |
|---|---|
| 1 | APPOINTMENT OF A SUITABLY QUALIFIED AND REGISTERED PROFESSIONAL LAND SURVEYOR TO UNDERTAKE CADASTRAL SURVEYING AND PREPARATION OF SUBDIVISIONAL DIAGRAMS FOR PORTIONS OF THE FARM LOOPSRUIT 435, REGISTRATION DIVISION-JR, MPUMALANGA PROVINCE.<br><br>(see attached specification) |

## 3. MANDATORY REQUIREMENTS

### 3.1 Submissions and enquiries:

- scm@mega.gov.za

### 3.2 Referencing:

- RFQ Number. *(must be on the subject line on email)*

### 3.3. CSD Number:

- MAAA-

## 1. MANDATORY REQUIREMENTS (STAGE 1)

All the submitted proposals will be assessed for compliance with the mandatory requirements listed below:

| **MANDATORY REQUIREMENTS**<br>(Failure to meet the below requirement(s), the bidder will be disqualified) | |
|---|---|
| 1. | Certified Company Registration Documents (e.g., **CIPC registration)** |
| 2 | Proof of valid registration with the South African Geomatics Council (SAGC). |
| 3 | Bidder's business profile. |
| 4 | Comprehensive **business proposal.** |
| 5 | Details of past or current contracts awarded, or projects managed by the bidder. |
| 6 | In case of a Joint Venture, **an original or original certified copy of** the **joint / partnership** agreement must be attached. |
| 7 | Pricing proposal in line with the scope of work. |
| 8 | CV's, Certified ID Copies and Qualifications of team members. |
| 9 | Proof of valid professional indemnity insurance. |
| 10 | Proof of Registration on the Central Supplier Database (CSD). |
| 11 | Fully completed, signed **Standard Bidding Documents ( SBD4; SBD6.1).** |
| 12 | Letter of authority to sign the bidding documents. |
| 13 | Certified copies of Directors' or Shareholders **Identity documents.** |
| 14 | Letter of approval by the Executive Authority to do business if the entity has a member(s) who is/are Government employees. |
| 15 | Bidders who submit information that is fraudulent, factually untrue or inaccurate; will be disqualified. |

## 2. FUNCTIONALITY ASSESSMENT (STAGE 2)

All responsive bids will be subjected to an evaluation on functionality. The following criteria will be applied to evaluate the bidders. Bidders are therefore requested to submit information listed in the table below to enable MEGA to evaluate the bidding entity's capability and capacity.

| No | EVALUATION CRITERIA | WEIGHT | POINTS SCORED |
|---|---|---|---|
| 1.0 | **Bidder Experience and Expertise** | **50** | |
| 1.1 | • At least 5 completed projects of similar nature (subdivision/cadastral surveys)<br>• Current and/or previous experience in rural or agricultural land subdivisions/cadastral surveys | | |
| 2.0 | **Land Surveyor** | **50** | |
| 2.1 | Qualifications | | |
| 2.1.1 | Bachelor's degree or higher (10), or B-Tech (7), or National Diploma (5), or less than a diploma (0) | 10 | |
| 2.1.2 | Professional Registration with SAGC | 15 | |
| 2.3 | Experience: | | |
| 2.3.1 | Land surveying:<br>More than 5 years (15); 4 to 5 years (10); 3 years (5), less than 3 years (0) | 15 | |
| 2.3.2 | Facilitation of public or stakeholder participation in projects<br>More than 10 years (5); 6 to 10 years (4); 3 to 5 years (3); less than 3 years (0) | 5 | |
| 2.3.3 | Working in multi-disciplinary teams:<br>More than 10 years (5); 6 to 10 years (4); 3 to 5 years (3), less than 3 years (0) | 5 | |
| | **TOTAL SCORE** | **100** | |

To ensure alignment with **National Treasury Regulations, value-for-money principles, risk mitigation, and service delivery expectations.** All bidders will be assessed as per the functionality assessment.

a) Responsive bids will first be evaluated on functionality and that bidders who scored more than 70 points of the 100 points will be evaluated further on Price and Specific Goals.
b) Bidders who score less than the minimum threshold of 70 points will not be evaluated further for Price and Specific Goals.

Each criterion will be evaluated on a scale of 0 to 5 which shall be scored as indicated in the table below:

| Response | Score | Minimum assessment criteria |
|---|---|---|
| No response | 0 | The bidder does not include the relevant information required in the bid document. |
| Very poor | 1 | The bidder submits relevant information but is either incomplete or lacks significantly in addressing the expected response |
| Poor | 2 | The bidder submits relevant information but is either incomplete or somewhat lacking in addressing the expected response. |
| Adequate | 3 | The bidder provides sufficient informationas expected that addresses the required response adequately. |
| Very good | 4 | The bidder provides more than sufficient information which demonstrates superior (more than adequate/average) experience and knowledge to address the required response. |
| Excellent | 5 | The bidder provides more than sufficient information which demonstrates superior (more than adequate/average) experience and knowledge to address the required response. In addition, the bidder provides innovative solutions and/or approach to address the identified problem(s) |

## 3. SUBMISSION PROCEDURE

All RFP documents together with the supporting documents must be submitted to:

**scm@mega.gov.za**

NO DOCUMENTS SHOULD BE HANDED TO ANY OFFICIAL OF MEGA.

All queries on the project are to be addressed in writing and emailed to:
**scm@mega.gov.za**

# BIDDER'S DISCLOSURE

## 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

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1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

| Full Name | Identity Number | Name of State institution |
|---|---|---|
| | | |
| | | |
| | | |
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| | | |
| | | |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……
……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

……
……

## 3 DECLARATION

I, the undersigned, (Name)…….
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……

Signature Date

…… ……

Position Name of bidder

# PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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## 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

| | POINTS |
|---|---|
| **PRICE** | 80 |
| **SPECIFIC GOALS** | |
| Enterprise owned by Black people | 4 |
| Enterprise owned by Women | 4 |
| Enterprise owned by Youth | 4 |
| Enterprise owned by Disabled | 4 |
| Enterprise owned by SMME's-QSE and EME | 4 |
| **Total points for Price and SPECIFIC GOALS** | **100** |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

*(c)* **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) "**the Act**" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20** **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \qquad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20** **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

**4. POINTS AWARDED FOR SPECIFIC GOALS**

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case ~~of~~—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

| The specific goals allocated points in terms of this tender | Number of points allocated (90/10 system) (To be completed by the organ of state) | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (90/10 system) (To be completed by the tenderer) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|---|---|---|
| Enterprise owned by Black people | N/A | 4 | N/A | |
| Enterprise owned by Women | N/A | 4 | N/A | |
| Enterprise owned by Youth | N/A | 4 | N/A | |
| Enterprise owned by Disabled | N/A | 4 | N/A | |
| Enterprise owned by SMME's-QSE and EME | N/A | 4 | N/A | |

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm……

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME**: .....

**DATE:** .....

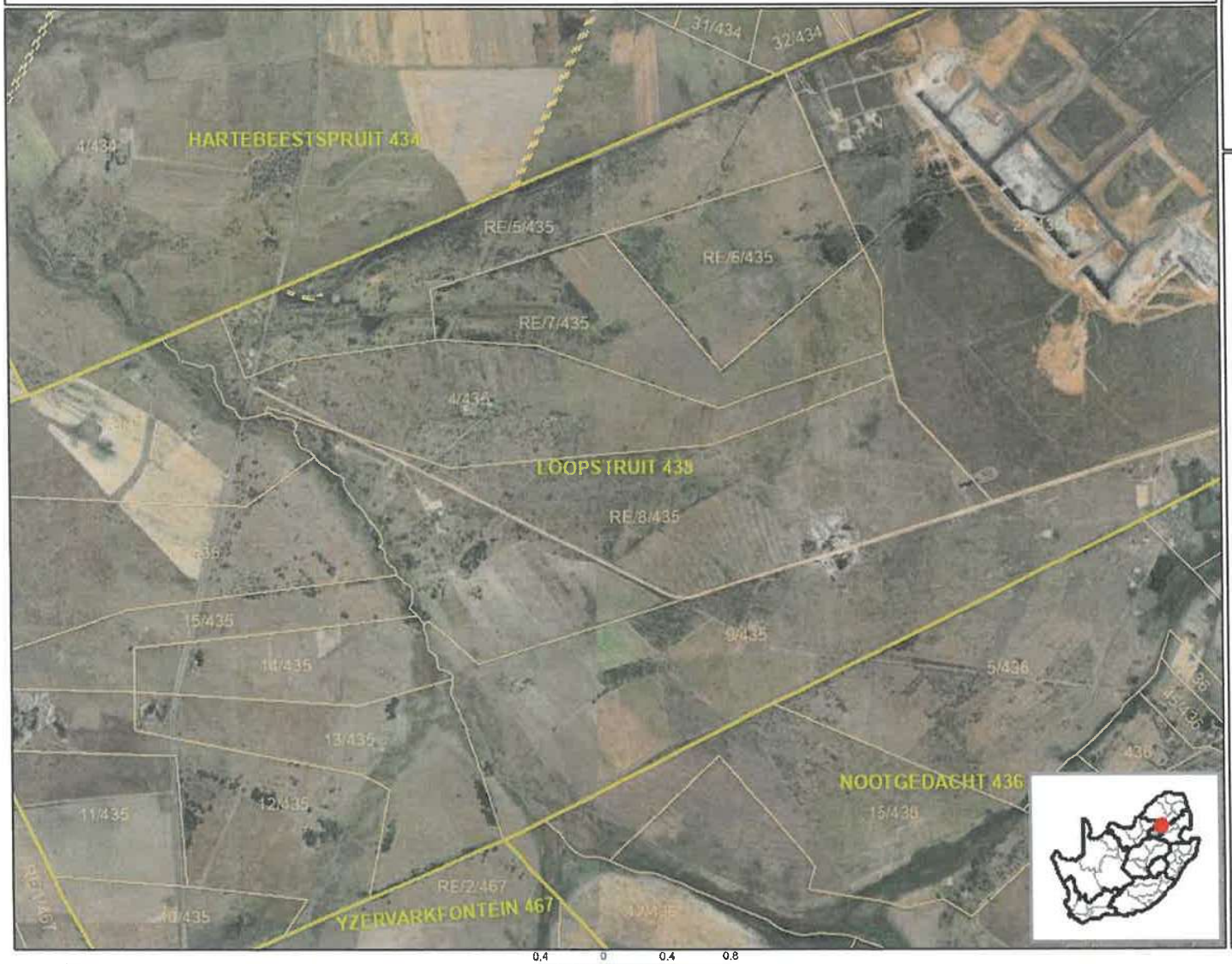
**ADDRESS**: .....

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# PORTIONS 4 AND 8 OF THE FARM LOOPSTRUIT 435




Office of the Chief Surveyor General

Chief Surveyor General Property Search

March 17, 2026

Legend

- Provinces
- Farm Portion
- Erven
- Holding
- Farm Portion
- Parent Farm
- Provinces
- Landmass Boundary
- Allotment Township
- Public Place
- Servitude Line
- Servitude Area
- Street

N

Sources: Esri, HERE, Garmin, USGS, OpenStreetMap contributors and the GIS User Community.

Scale: 1:33 612

0.4 0 0.4 0.8 km

ArcGIS Experience Builder

esri South Africa