



## REQUEST FOR QUOTATIONS (RFQ)

### DESCRIPTION OF WORK

**REQUEST FOR A SERVICE PROVIDER TO PERFORM REFURBISHMENT WORK  
AT HOUSE NO. 2154, KAMHLUSHWA: NKOMAZI (1GB CIDB)**

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### QUOTATION DETAILS

**QUOTATION NUMBER:** RFQ01124-26/27

**CLOSING Date:** 13 May 2026

**Time:** 12:00 pm

**Issued:** 29 May 2026

**Compulsory Briefing session:**

Yes

No

**If Yes, Date and time of compulsory briefing session:**

**Date:** \_\_\_\_\_ **Time:** 10:00 am

### DETAILS OF RESPONDENT

**Name of bidder:** \_\_\_\_\_

*Please indicated whether it is the original or copy, tick the applicable block*

ORIGINAL

<input type="checkbox"/>
<input type="checkbox"/>

COPY

<input type="checkbox"/>
<input type="checkbox"/>

## **REQUEST FOR QUOTATIONS (RFQ)**

### **1. GENERAL CONDITIONS OF THE RFQ:**

- 1.1. The 80/20 evaluation criteria for requirements with a Rand value of up to R50 000 000 (all applicable taxes included) will be used for this bid.
- 1.2. The value of this bid is estimated not exceed R1 000 000.00 (all applicable taxes included).
- 1.3. Fully comply with the scope of work / service or **(Attached Scope of work / service)**.
- 1.4. Quotations must be valid for a period of 30 days.
- 1.5. The bidder's quotation to bear correct contact details and address.
- 1.6. Complete standard bidding documents (SBD4 and SBD6.1)
- 1.7. The bidder must be registered on the Central Supplier Database (CSD).
- 1.8. This bid will not be evaluated on functionality.
- 1.9. The bidder must be have the required CIDB grading.

### **2. SCOPE OF WORK**

<b>NO.</b>	<b>REQUIRED SERVICES</b>
2.1.	Request for a service provider to perform refurbishment work at house no. 2154, Kamhlushwa: Nkomazi (1GB CIDB) (see attached specification)

### **3. MANDATORY DOCUMENTS TO BE SUBMITTED**

<b>No.</b>	<b>Description</b>
1.	Quotation (detailed / inclusive of all relevant costs)
2.	Proof of CSD registration / CSD report
4.	CIDB certificate
5.	Fully completed SBD forms

### **4. CONDITIONS OF QUOTATION**

- Late or incomplete submissions will not be considered.
- Quotations should include all relevant costs
- The subject line on the submission email should be RFQ01124-2026/2027

### **5. ENQUIRIES**

- All Supply Chain Management enquiries must be directed to:  
Supply Chain Management Unit: [scm@mega.gov](mailto:scm@mega.gov).

House no. 2154 , Kanmhlushwa Maintenance				
DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
<p><b><u>PRELIMINARIES</u></b></p> <p>Clause 1.0 - Definitions and interpretation The measuring system used for the preparation of the bills of quantities is the Standard System of Measuring Building Work (sixth edition, revised 1999) published by the Association of South African Quantity Surveyors [at 10%]            F:..... V:..... T:.....</p>	item	1	R	R
<b>SECTION 0: TOTAL PRELIMINARIES</b>				R
<p><b><u>SECTION NO. 1</u></b></p> <p><b><u>ALTERATIONS (ALL PROVISIONAL)</u></b></p> <p>Notes: Tenderers are advised to study the 'Specifications of Materials and Methods to be used' before pricing this Bill</p> <p><b><u>GENERAL NOTES</u></b></p> <p><b><u>SHORT DESCRIPTIONS</u></b></p> <p>For further preambles and full descriptions of items not fully described in this Bill, reference must be made to supplementary preambles and descriptions in the other Bills of this Section. Such supplementary preambles and descriptions shall apply equally to the work in this Bill</p> <p><b><u>GENERAL</u></b></p> <p>In taking down and removing existing work the utmost care shall be observed to prevent any structural or other damage to remaining portions of the building and the Contractor shall provide all shoring, needling, strutting, etc. to ensure the stability of all structures during alteration work Special care shall be exercised during the progress of the work to ensure that any electrical installations, water supply pipes, telephone and other services which may be encountered are not interfered with and notice shall be given to the Representative/Agent if any disconnection or alterations become necessary</p> <p>Any water supply and other piping that may be encountered and which is found necessary to disconnect or cut shall, after such disconnection or cutting has been authorised by the Representative/Agent, be effectively stopped off and any new connections that may be necessary made with the proper tees, junction pieces, etc. to the satisfaction of the Representative/Agent The Contractor shall afford every facility to workmen not under his control making disconnections and new connections as required to any services</p> <p><b><u>MATERIALS FROM THE ALTERATIONS, CREDIT, ETC.</u></b></p> <p>OLD MATERIALS TO BECOME THE PROPERTY OF THE CONTRACTOR Old materials from alterations, except where described as to be "re-used" or "handed over" become the property of the Contractor who may allow credit for same where provided for in these Bills of Quantities OLD MATERIALS TO BE CARTED AWAY Old materials from the alterations, where described as to be "removed" as well as all rubbish, etc. must be regularly carted from the site and not be allowed to accumulate on or around the site OLD MATERIALS NOT TO BE RE-USED None of the old materials are to be used for new work except where specifically described as being "set aside for re-use" HANDING OVER OF MATERIALS Where certain materials or articles from alterations are described as to be "handed over" to the Representative/Agent, such material or articles shall be properly stored by the Contractor, until handing over thereof. The Contractor must obtain an official receipt listing the materials or articles and dates of handing over. If the Contractor fails to submit the receipt when requested, it shall be deemed that the materials or articles are still in his possession and he will be held liable to the Department for the full replacement value thereof, which amount will be deducted from any monies due to the Contractor</p> <p><b><u>EXISTING BUILDINGS</u></b></p> <p>The existing buildings will be in use and occupied during the progress of the contract and the Contractor will be required to carry out the works in such a manner as will least interfere with the occupants and with the minimum of disturbance Contractors are also to note that due to the buildings being occupied the repairs and renovations works will be required to be executed in a specific order as will be determined by the Representative/Agent in conjunction with the Airforce Base Authorities</p>	H1			
	H2			
	H2			
	H2			
	CONT			
	H2			
	H2			

<p><b><u>SIZE PERTAINING TO EXISTING WORK</u></b></p> <p>The Contractor is advised to take all dimensions affecting the existing buildings on the site and he will be held solely responsible for the correctness of sizes of all new work. All sizes given in relation to existing work are approximate.</p>	H2			
<p><b><u>MAKING GOOD DAMAGED WORK</u></b></p> <p>The Contractor shall make good in all trades to existing work where damaged or disturbed through the alterations with all necessary new materials to match the existing.</p>	H2			
<p><b><u>FORMING NEW OPENINGS OR ALTERING OPENINGS IN EXISTING WALLS</u></b></p> <p>Descriptions of forming new openings or altering openings in existing walls shall be deemed to include breaking out for and forming new brick, in-situ concrete or prestressed concrete lintels, including all reinforcement, formwork, turning pieces, etc., building up jams or portion of openings as described with brickwork properly toothed and bonded to existing, building cavities of hollow walls solid where necessary and making good finishes all round on both sides and into reveals as described.</p>	H2			
<p><b><u>BUILDING UP OPENINGS</u></b></p> <p>Descriptions of building up existing openings where given in number shall be deemed to include preparing existing surfaces all around, brickwork properly toothed and bonded to existing, wedging up and making good on both sides as described.</p>	H2			
<p><b><u>PAINTWORK</u></b></p> <p>Where plasterwork on walls, ceilings, etc. are required to be patched or made good, prices are to include for the appropriate priming coat and one coat undercoat to receive paint finishing coats which are measured elsewhere.</p> <p>The contractor must protect all work not removed such as walls, floors, doors, windows, fittings, etc. from damage during the progress of the work and provide all necessary materials for doing so. All shoring, etc. of portions of the existing buildings necessary to ensure the stability of the premises while executing the demolitions or alterations is to be provided by the contractor, who will be held solely responsible for any damage to persons or property and for safety of the structure throughout the contract period. The contractor will be required to make good at his own expense any damage that may occur.</p> <p>Tenderers are advised to visit the site before tendering and satisfy themselves as to the nature and extent of the works, means of access to the site and availability of working space. No claims will be entertained due to the tenderer having failed to comply with the above conditions. The descriptions in the items are given as a guide and to assist contractors in tendering, but not necessarily accurate or complete. Contractors must verify the items by personal inspection on the site. Unless otherwise stated the contractor shall not remove or interfere with any furniture, furnishings, fittings or similar articles belonging to the Employer and/or their staff.</p>	H2			
<p><b><u>PROCEDURE OF WORK</u></b></p> <p>The Representative/Agent reserves the right to direct the order in which the contract will be executed, should circumstances necessitate such action.</p>	H2			
<p><b><u>LOSS BY THEFT, FIRE OR OTHERWISE</u></b></p> <p>The risk of loss, theft, fire, storm, riot or otherwise of the buildings to be demolished and the materials therein shall rest entirely with the contractor immediately upon the handing over of the site. He shall take such steps as he may deem fit for his own protection against such loss.</p>	H2			
<p><b><u>Electrical and other services</u></b></p> <p>Special care is to be exercised not to unnecessarily interfere with any electric light, bell, power, telephone or other wires and fittings that may be met with and due notice must be given to the Architect when any disconnections, removals, diversions, interruptions, etc. are necessary and the contractor is to afford every facility to the workmen carrying out this work.</p>	H2			

	<p>The contractor must protect all work not removed such as walls, floors, doors, windows, fittings, etc. from damage during the progress of the work and provide all necessary materials for doing so. All shoring, etc. of portions of the existing buildings necessary to ensure the stability of the premises while executing the demolitions or alterations is to be provided by the contractor, who will be held solely responsible for any damage to persons or property and for safety of the structure throughout the contract period. The contractor will be required to make good at his own expense any damage that may occur.</p> <p><b>Existing buildings occupied</b></p> <p>Tenderers are advised that the existing buildings will be in occupation during the building operations and due allowance must be made for the work being carried out in such a manner as will least interfere with the general routine of the occupants. Adequate warning must be given if a particular section of the building has to be evacuated to carry out the work.</p> <p><b>Noise prevention</b></p> <p>The contractor shall take special care to minimise noisy operations during business hours. Such measures will include, inter alia, the use of silent compressors and strict control of workmen.</p> <p>The contractor shall demolish the portions of existing structures or buildings with a minimum amount of damage to adjoining buildings, materials, pavings, etc. Any damage caused is to be made good at his own expense with materials to match the existing to the entire satisfaction of the Architect. Tenderers should take particular note of and allow accordingly in their prices for the type of structure and materials to be encountered and the thickness of walls, concrete slabs, etc. to be demolished. Unless otherwise described all materials arising from the demolitions and alterations are to become the property of the contractor and he is to allow a credit for the same as provided for on the final summary page. These materials, including all rubbish and debris shall be immediately carted away and the site left clean and unencumbered. None of the old brick from the demolitions are to be re-used for any new brickwork.</p> <p><b>Making good, etc.</b></p> <p>Prices are to include for making good in all trades to existing work, where damaged or disturbed through alterations, with all necessary new materials to match existing and leave complete and perfect in every respect.</p> <p><b>REMOVAL OF EXISTING WORK</b></p> <p><b>SECTION 1</b></p> <p><b>ALTERATIONS</b></p> <p><b>DEMOLITIONS ETC</b></p> <p><b>Taking down and removing</b></p> <p>Carefully remove by specialist existing Corrugated Asbestors Cement roof covering</p> <p>Gypsum ceiling boards</p>	<p>H2</p> <p>H2</p> <p>H2</p> <p>H2</p> <p>H2</p> <p>m2</p> <p>m2</p>	<p>130</p> <p>57,66</p>	<p>R</p> <p>R</p>	<p>R</p> <p>R</p>
	<b>SECTION 1: TOTAL ALTERATIONS</b>				<b>R</b>
	<b>SECTION 2: GENERAL MAINTENANCE</b>				
	<b>PLASTERING</b>				

<p><b><u>INTERNAL PLASTER</u></b></p> <p>Make good cracks more than 5mm wide by hacking out and removing existing plaster 150mm wide on both sides of cracks, prepare surface and repair with chicken mesh covered with new plaster and paint to match existing paint</p>	m	24,8	R	R
<p><b><u>INTERNAL PLASTER</u></b></p> <p><b><u>Cement plaster on brickwork / concrete</u></b></p> <p>One coat cement plaster on walls or concrete</p>	m2	11,5	R	R
<p><b><u>PAINTWORK</u></b></p> <p><b><u>PREPARATORY WORK TO EXISTING WORK</u></b></p> <p>Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth</p> <p><b><u>Previously painted metal surfaces</u></b></p> <p>Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal</p> <p><b><u>Previously painted wood surfaces</u></b></p> <p>Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth</p> <p><b><u>PAINTWORK ETC TO PREVIOUSLY PAINTED WORK</u></b></p> <p>Note: All paintwork to be "Dulux" or similar approved product</p> <p><b><u>Apply two coats of Acrylic PVA emulsion paint colour White</u></b></p>				
<p>On internal walls</p>	m2	193,5	R	R
<p>On ceilings and cornices</p>	m2	57,66	R	R
<p>On fascias and barge boards</p>	m2	13,3	R	R
<p><b><u>On Metal</u></b></p> <p><b><u>Prepare and apply one undercoat and two finishing coats of gloss paint on metalworks</u></b></p>				
<p>On burglars, gutters and down pipes</p>	m2	9,8	R	R
<p><b><u>On Wood</u></b></p> <p><b><u>Prepare and apply one coat wood primer, one undercoat and one finishing coat alkyd enamel paint in colours which have a value of 7 or less on the Munsell system in accordance with SABS 1091</u></b></p>				
<p>On doors and frames</p>	m2	25,2	R	R
<p><b><u>CARPENTRY AND JOINERY</u></b></p> <p><b><u>SUPPLEMENTARY PREAMBLES</u></b></p> <p><b><u>Particle board:</u></b></p> <p>Particle board shall comply with the following specifications:</p> <p>a) SABS 1300 Particle board: exterior and flooring type</p> <p>b) SABS 1301 Particle board: interior type</p> <p><b><u>Joinery:</u></b></p> <p>Descriptions of frames shall be deemed to include frames, transoms, mullions, rails, etc</p> <p>Descriptions of hardwood joinery shall be deemed to include pelleting of bolt holes</p>				



<p><b><u>ROOF COVERINGS ETC</u></b></p> <p>NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 124 for CPAP formula purposes</p> <p><b><u>PROFILED METAL SHEETING AND ACCESSORIES</u></b></p> <p>0,6mm "IBR" Z275 spelter galvanised troughed sheet steel in single lengths fixed to timber purlins and 0,6mm galvanised sheet steel accessories</p> <p>Roof covering with pitch not exceeding 25 degrees, complete with applying roof sealant.</p> <p><b><u>ROOF AND WALL INSULATION</u></b></p> <p><b><u>"Sisalation 410" housing grade glass fibre reinforced aluminium foil bonded insulation</u></b></p> <p>Insulation laid taut over purlins (at approximately 1 000mm centres) and fixed concurrent with roof covering including galvanised steel straining wires</p> <p>Ridge capping 450mm girth</p> <p>Side wall flashing 450mm girth</p> <p><b><u>EAVES , VERGES , ETC</u></b></p> <p><b><u>"Everjite" pressed nutec-cement</u></b></p> <p>12 x 225mm Fascias and barge boards including galvanised steel H-profile jointing strips</p>	<p>m2</p> <p>m2</p> <p>m</p> <p>m</p> <p>m</p>	<p>130</p> <p>57,66</p> <p>10,2</p> <p>6</p> <p>53,8</p>	<p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p>	<p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p>
<b>SECTION 2: GENERAL MAINTENANCE</b>				R
<p><b><u>SECTION NO. 3</u></b></p> <p><b><u>PROVISIONAL SUMS</u></b></p> <p><b><u>NOTES:</u></b></p> <p>1.The Contractor's attention is drawn specifically to the Principal Building Agreement Clause 20.0 (Nominated Sub-Contractors), Clause 21.0 (Selected Sub-Contractors) and Clause 22 (Work by Others) and to the related Clauses in Section 1, Bill No. 1 - Preliminaries</p> <p>2.The Contractor's attention is drawn also to the definition of attendance on Nominated or Selected Sub-Contractors and of fuel, power and water for commissioning of mechanical and other specialised installations given in the JBCC Preliminaries</p> <p>3.Where special attendance includes the provision of hoisting facilities for a Sub-Contractor then the Contractor shall:-</p> <p>*Ensure that the capacities of his hoisting equipment are sufficient to deal with the masses and the quantities of the items to be hoisted,</p> <p>*Schedule the times of availability of the hoisting equipment for each Sub-Contractor,</p> <p>*Provide all necessary personnel to operate the hoisting equipment,</p> <p>all to enable the Sub-Contractor to execute the hoisting or lowering of his material, etc. using the facilities provided by the Contractor</p> <p>4.Under no circumstances may any Provisional Amount, etc. be extended at an amount lower than the amount given in this Bill</p> <p><b><u>ELECTRICAL INSTALLATION</u></b></p> <p>Allow R20 000.00 for provisional sum for electrical works, and all accessories including removal of the existing damaged electrical works and issuing of COC</p> <p>Profit</p> <p>Attendance to the contractor</p> <p>Four plate Hob stove with extractor fan</p>	<p>H1</p> <p>H1</p> <p>H2</p> <p>Item</p> <p>10%</p> <p>5%</p> <p>no.</p>	<p>1</p> <p>1</p> <p>1</p> <p>1</p>	<p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p>	<p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p> <p>R</p>
<b>SECTION 3: TOTAL PROVISIONAL SUM</b>				R

SECTION 0: TOTAL PRELIMINARIES		1	R	R
SECTION 1: TOTAL ALTERATIONS	Sum	1	R	R
SECTION 2: GENERAL MAINTENANCE	Sum	1	R	R
SECTION 3: TOTAL PROVISIONAL SUM	Sum	1	R	R
SUB TOTAL (A)	ST	0		R
CONTIGENCY	H3	0		
Allow 2,5% Contingecies	Item	1	R	R
SUB TOTAL (B)	ST	0		R
Add: Value Added Tax @ 15.0%	TAX	15%		R
TOTAL				R

# Tender Notice and Invitation to Tender

## Maintenance work at Kamhlushwa

Employer Tender Number: RFQ01124

cidb Reference Number: 100116752

MPUMALANGA ECONOMIC GROWTH AGENCY INVITES TENDERS FOR MAINTENANCE WORK AT KAMHLUSHWA

It is estimated that tenderers should have a cidb contractor grading of 1GB or higher. 0GB Potentially Emerging Enterprises who satisfy criteria stated in the Tender Data may submit Tender offers.

Preferences are offered to tenderers who 1GB

The document is available on the MEGA website:

<https://mega.gov.za/tenders/>

Queries relating to the issues of these documents may be addressed to:

Floyd Mnisi

Tel No. 0137525818

E-mail. [floyd.mnisi@mega.gov.za](mailto:floyd.mnisi@mega.gov.za)

The closing time for receipt of Tenders is 12h00 on Friday, May 29, 2026.

Late Tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivering, opening and assessment of Tenders are stated in the Tender Data.

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

<b>Full Name</b>	<b>Identity Number</b>	<b>Name of State institution</b>

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:  
.....  
.....

### 3 DECLARATION

I, the undersigned, (Name).....  
 in submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD4**

1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature Date

.....  
Position Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**1.2 To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	
Enterprise owned by Black people	4
Enterprise owned by Women	4
Enterprise owned by Youth	4
Enterprise owned by Disabled	4
Enterprise owned by SMME's-QSE and EME	4
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

P<sub>s</sub> = Points scored for price of tender under consideration

P<sub>t</sub> = Price of tender under consideration

P<sub>min</sub> = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

**(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.**

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprise owned by Black people	N/A	4	N/A	
Enterprise owned by Women	N/A	4	N/A	
Enterprise owned by Youth	N/A	4	N/A	
Enterprise owned by Disabled	N/A	4	N/A	
Enterprise owned by SMME's-QSE and EME	N/A	4	N/A	

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
<b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....