



REQUEST FOR QUOTATIONS (RFQ) FOR PROCUREMENT OF GOODS AND SERVICES.

DESCRIPTION OF WORK

**PLANNED MAINTENANCE WORK AT KANYAMAZANE POST OFFICE.
(CIDB GRADE 2GB OR HIGHER)**

QUOTATION DETAILS

QUOTATION NUMBER: **RFQ543 - 25/26**

ISSUE DATE: 24 NOVEMBER 2025

CLOSING Date: **09 /12 / 2025**

Time: **12:00**

Compulsory Briefing session:

Yes ☒

No ☐

If Yes, Date and time of compulsory briefing
session:

Date: 04/12/2025 Time: 11:00 am

DETAILS OF RESPONDENT

Name of bidder: _____

Please indicate whether it is the original or copy, tick the applicable block

ORIGINAL

☐

COPY

☐

REQUEST FOR QUOTATIONS (RFQ)

1. GENERAL CONDITIONS OF THE RFQ:

- 1.1. The 80/20 evaluation criteria for requirements with a Rand value of up to R50 000 000 (all applicable taxes included) will be used for this bid.
 - 1.2. The value of this bid is estimated not exceed R1 000 000.00 (all applicable taxes included).
 - 1.3. Fully comply with the scope of work / service or **(Attached Scope of work / service)**
 - 1.4. Quotations must be valid for a period of 30 days
 - 1.5. The Bidder's quotation to bear correct contact details and address
 - 1.6. Fully completed Standard Bidding Documents (SBD4 and SBD 6.1)
 - 1.7. The bidder must be registered on the Central Supplier Database (CSD)
- This bid will **NOT** be evaluated on functionality

2. SCOPE OF WORK / SERVICE OR ITEMS

No	Scope of work
1	PLANNED MAINTENANCE WORK AT KANYAMAZANE POST OFFICE <i>(See attached BOQ)</i>

Compulsory site inspection information:
Meeting Place: Kanyamazane post office
Date: 04/12/2025
Time: 11:00

Planned Maintenance Work at Kanyamazane Post Office				
DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
SECTION NO. 1	H1	0		
BILL NO 1	H1	0		
PRELIMINARIES	H1	0		
BUILDING AGREEMENT AND PRELIMINARIES	H2	0		
The JBCC Series 2000 Principal Building Agreement (July 2007 edition 5.0, reprint 1) prepared by the Joint Building Contracts Committee shall be the applicable building agreement, amended as hereinafter described		0		
The JBCC Principal Building Agreement Contract Data EC and the JBCC Principal Building Agreement Contract Data CE form an integral part of this agreement		0		
The ASAQS Preliminaries (November 2007 edition) published by the Association of South African Quantity Surveyors for use with the said JBCC Principal Building Agreement shall be deemed to be incorporated in these bills of quantities		0		
Contractors are referred to the abovementioned documents for the intent and meaning of each clause thereof		0		
These clauses are hereinafter referred to by clause number and heading only. Where standard clauses or alternatives are not entirely applicable to this agreement such modifications, corrections or supplements as will apply are given under each relevant clause heading and such modifications, corrections or supplements shall take precedence notwithstanding anything contrary contained in the abovementioned documents		0		
Where any item is not relevant to this specific agreement such item is marked N/A (signifying "not applicable")		0		
PREAMBLES FOR TRADES	H2	0		
The Model Preambles for Trades (2008 edition) as published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said Model Preambles will be entertained		0		
Supplementary preambles are incorporated in these bills of quantities to satisfy the requirements of this project. Such supplementary preambles shall take precedence over the provisions of the said Model Preambles		0		
The contractor's prices for all items throughout these bills of quantities must take account of and include for all of the obligations, requirements and specifications given in the said Model Preambles and in any supplementary preambles		0		
PRICING OF PRELIMINARIES	H2	0		
Should the contractor select Option A in terms of subclause 3.2.1 in the Contract Data - Contractor to Employer (CE) for the purpose of adjustment of these preliminaries, the amount entered into the amount column in these preliminaries is to be divided into one or more of the three categories provided namely Fixed (F), Value Related (V) and Time Related (T)		0		
SECTION A: PRINCIPAL BUILDING AGREEMENT	H2	0		
Definitions (A1)	H3	0		
Clause 1.0 - Definitions and interpretation The measuring system used for the preparation of the bills of quantities is the Standard System of Measuring Building Work (sixth edition, revised 1999) published by the Association of South African Quantity Surveyors [1.1] F:..... V:..... T:..... at 10%	Item	1		
Objective and preparation (A2 - A14)	H3			
Clause 2.0 - Offer acceptance and performance obligations F:..... V:..... T:.....	Item			
Clause 3.0 - Documents Refer to Annexure A for a list of the contract drawings Provision is made in the summary page of these bills of quantities for the inclusion of Value Added Tax (VAT) [3.5] The principal agent shall decide which portion of the priced document may be used as a specification of materials and goods or methods, if any [3.9] F:..... V:..... T:.....	Item			

Clause 4.0 - Design responsibility F:..... V:..... T:.....	Item			
Clause 5.0 - Employer's agents F:..... V:..... T:.....	Item			
Clause 6.0 - Contractor's site representative F:..... V:..... T:.....	Item			
Clause 7.0 - Compliance with laws and regulations Without limiting the generality of the provisions of clause 7.0, the contractor's attention is drawn to the provisions of the Construction Regulations, 2003 issued in terms of the Occupational Health and Safety Act, 1993. It is specifically stated that the employer shall prepare a documented health and safety specification for the works and that the employer shall ensure that the contractor has made provision for the cost of health and safety measures during the execution of the works. The contractor shall price opposite this item for compliance with the act and the regulations and the reasonable provisions of the aforementioned health and safety specification [7.1] F:..... V:..... T:.....	Item			
Clause 8.0 - Works risk F:..... V:..... T:.....	Item			
Clause 9.0 - Indemnities F:..... V:..... T:.....	Item			
Clause 10.0 - General insurances F:..... V:..... T:.....	Item			
Clause 11.0 - Special insurances F:..... V:..... T:.....	Item			
Clause 12.0 - Effecting insurances F:..... V:..... T:.....	Item			
Clause 13.0 - Assignment F:..... V:..... T:.....	Item			
Clause 14.0 - Security F:..... V:..... T:.....	Item			
Execution (A15 - A23)	H3			
Clause 15.0 - Preparation for and execution of the works F:..... V:..... T:.....	Item			
Clause 16.0 - Site and access Certain areas will be occupied during the construction period and the contractor must execute the works with as little noise and disturbance as possible to the occupants. [16.6] F:..... V:..... T:.....	Item			
Clause 17.0 - Contract instructions F:..... V:..... T:.....	Item			
Clause 18.0 -Setting out of the works The contractor shall notify the principal agent if any encroachment of adjoining foundations, buildings, structures, pavements, boundaries, etc. exist in order that the necessary arrangements may be made for the rectification of any such encroachments [18.1] F:..... V:..... T:.....	Item			
Clause 19.0 - Temporary works and plant Clause 19.1.1 - Enclosure of the works F:..... V:..... T:.....	Item			
Clause 19.1.2 - Office accommodation - provide suitable office accommodation for site meetings with tables and chairs for ten people F:..... V:..... T:.....	Item			
Clause 20.0 - Nominated subcontractors Refer to the provisions on general attendance hereinafter F:..... V:..... T:.....	Item			
Clause 21.0 - Selected subcontractors General attendance of n/s subcontractors for pricing by the contractor shall be in accordance with the n/s agreement. Notwithstanding this provision, general attendance shall be deemed to include for the contractor to provide free of charge to any n/s subcontractor such scaffolding as may reasonably be required by such n/s subcontractor for the execution of the relevant subcontract work F:..... V:..... T:.....	Item			
Clause 22.0 - Employer's direct contractors F:..... V:..... T:.....	Item			

Clause 23.0 - Contractor's domestic subcontractors F:..... V:..... T:.....	Item			
Completion (A24 - A30)	H3			
Clause 24.0 - Practical completion F:..... V:..... T:.....	Item			
Clause 25.0 - Works completion F:..... V:..... T:.....	Item			
Clause 26.0 - Final completion F:..... V:..... T:.....	Item			
Clause 27.0 - Latent defects liability period F:..... V:..... T:.....	Item			
Clause 28.0 - Sectional completion F:..... V:..... T:.....	Item			
Clause 29.0 - Revision of date for practical completion The removal and replacement of materials and/or workmanship which do not conform to the specification or the contract drawings shall not constitute grounds for the extension of the construction period nor for the adjustment of the contract value (Clause 29.3) F:..... V:..... T:.....	Item			
Clause 30.0 - Penalty for late or non-completion: 0.05% of the Contract Amount inclusive of Value Added Tax per Calendar day F:..... V:..... T:.....	Item			
Payment (A31 - A35)	H3			
Clause 31.0 - Interim payment Materials and goods stored off site shall not be included in the amount authorised for payment [31.6.5] F:..... V:..... T:.....	Item			
Clause 32.0 - Adjustment to the contract value - NOT APPLICABLE All fluctuations in costs, with the exception of fluctuations in the rate of Value Added Tax, shall be for the account of the contractor [32.13] Where prices are submitted by the contractor or n/s subcontractor during the progress of the works in respect of contract instructions or in regard to a claim under the terms of the agreement and notwithstanding the fact that such prices may be used in an interim payment certificate there is to be no presumption of acceptance. Should the principal agent wish to accept any such prices prior to the issue of the certificate of final completion, it shall be in writing The contractor shall not receive any mark-up for overheads and profit on any omission of tenant installation work or tenant installation work by others. Claims for loss of profit shall not be entertained [32.2] F:..... V:..... T:.....	N/A			
Clause 33.0 - Recovery of expense and loss F:..... V:..... T:.....	Item			
Clause 34.0 - Final account and final payment F:..... V:..... T:.....	Item			
Clause 35.0 - Payment to other parties F:..... V:..... T:.....	Item			
Termination (A36 - A39)	H3			
Clause 36.0 - Termination by employer - contractor's default F:..... V:..... T:.....	Item			
Clause 37.0 - Termination by employer - loss and damage F:..... V:..... T:.....	Item			
Clause 38.0 - Termination by contractor - employer's default F:..... V:..... T:.....	Item			
Clause 39.0 - Termination - cessation of the works F:..... V:..... T:.....	Item			
Dispute (A40)	H3			
Clause 40.0 - Settlement of disputes F:..... V:..... T:.....	Item			
Contract variables (A41 - A42)	H3			
Clause 41.0 - Post tender provisions The contractor is to complete and submit with his tender the JBCC Principal Building Agreement Contract Data CE F:..... V:..... T:.....	Item			

Clause 42.0 - Contractual agreement The required information of the parties and the amount of the contract sum shall be inserted in the agreement for signature of the agreement by the parties F:..... V:..... T:.....	Item			
SECTION B: PRELIMINARIES	H2			
Definitions and interpretation (B1)	H3			
Clause 1.0 - Definitions and interpretation F:..... V:..... T:.....	Item			
Documents (B2)	H3			
Clause 2.1 - Checking of documents F:..... V:..... T:.....	Item			
Clause 2.2 - Provisional bills of quantities F:..... V:..... T:.....	Item			
Clause 2.3 - Availability of construction documentation The budgetary allowances and selected subcontract amounts allocated for subsequent trades included in this agreement will be separately procured, based on multiple procurement of selected subcontractors during the construction period F:..... V:..... T:.....	Item			
Previous work and adjoining properties (B3)	H3			
Clause 3.1 - Previous work - dimensional accuracy F:..... V:..... T:.....	Item			
Clause 3.2 - Previous work - defects F:..... V:..... T:.....	Item			
Clause 3.3 - Inspection of adjoining properties F:..... V:..... T:.....	Item			
Samples, shop drawings and manufacturer's instructions (B4)	H3			
Clause 4.1 - Samples of materials F:..... V:..... T:.....	Item			
Clause 4.2 - Workmanship samples F:..... V:..... T:.....	Item			
Clause 4.3 - Shop drawings F:..... V:..... T:.....	Item			
Clause 4.4 - Compliance with manufacturer's instructions F:..... V:..... T:.....	Item			
Deposits and fees (B5)	H3			
Clause 5.1 - Deposits and fees F:..... V:..... T:.....	Item			
Temporary services (B6)	H3			
Clause 6.1 - Water F:..... V:..... T:.....	Item			
Clause 6.2 - Electricity F:..... V:..... T:.....	Item			
Clause 6.3 - Telecommunication facilities F:..... V:..... T:.....	Item			
Clause 6.4 - Ablution facilities F:..... V:..... T:.....	Item			
Prime cost amounts (B7)	H3			
Clause 7.1 - Responsibility for prime cost amounts F:..... V:..... T:.....	Item			
Special attendance on n/s subcontractors (B8)	H3			
Clause 8.1 - Special attendance F:..... V:..... T:.....	Item			
General (B9)	H3			
Clause 9.1 - Protection of the works F:..... V:..... T:.....	Item			

Clause 9.2 - Protection/isolation of existing/ occupied works Certain areas of the site will be occupied during the construction period (see item 4 page 14) F:..... V:..... T:.....	Item			
Clause 9.3 - Security of the works F:..... V:..... T:.....	Item			
Clause 9.4 - Notice before covering work F:..... V:..... T:.....	Item			
Clause 9.5 - Disturbance F:..... V:..... T:.....	Item			
Clause 9.6 - Environmental disturbance F:..... V:..... T:.....	Item			
Clause 9.7 - Works cleaning and clearing F:..... V:..... T:.....	Item			
Clause 9.8 - Vermin F:..... V:..... T:.....	Item			
Clause 9.9 - Overhand work F:..... V:..... T:.....	Item			
Schedule of variables (B10)	H3			
Information necessary for elections and completion of those clauses contained in the schedule which are necessary for tender purposes is given hereunder. Where no information is given it shall mean that no specific requirements are expected or that the clause is not relevant to this specific contract				
10.1 - Provisional bills of quantities [2.2] The quantities are provisional No				
10.2 - Availability of construction documentation [2.3] Construction documentation is complete Yes				
10.3 - Previous work - dimensional accuracy [3.1]				
10.4 - Previous work - defects [3.2]				
10.5 - Inspection of adjoining properties [3.3]				
10.6 - Water [7.2] Option A (by contractor) Yes Option B (by employer - free of charge) No Option C (by employer - metered)				
10.7 - Electricity [7.3] Option A (by contractor) Yes Option B (by employer - free of charge)				
10.8 - Telecommunications [7.4] Telephone Yes				
10.9 - Ablution facilities [7.5] Option A (by contractor) Yes Option B (by employer)				
10.10 - Protection of the works [9.1]				
10.11 - Protection/isolation of existing/sectionally occupied works [9.2] Protection/isolation is required No				
10.12 - Disturbance [9.5]				
10.13 - Environmental disturbance [9.6]				
SECTION C: SPECIFIC PRELIMINARIES	H2			
Any special items to meet the particular circumstances of a specific project are embodied in this section. Where required for an aspect of the works to be executed according to a design by a consulting engineer, a recital of the headings to the individual clauses of the JBCC Engineering General Conditions are included				
Black economic empowerment and training F:..... V:..... T:.....	Item			
Proprietary branded products F:..... V:..... T:.....	Item			
The contractor shall take delivery of, handle, store, use, apply and/or fix all proprietary branded products in strict accordance with the manufacturers' instructions after consultation with the manufacturer's authorised representative				

Contract instructions F:..... V:..... T:.....	Item			
Contract instructions issued on site are to be recorded in triplicate in a contract instruction book which is to be supplied and maintained on site by the contractor				
Labour record F:..... V:..... T:.....	Item			
At the end of each week the contractor shall provide the principal agent with a written record, in schedule form, reflecting the number and descriptions of tradesmen and labourers employed by him and all subcontractors on the works each day of that week				
Plant record F:..... V:..... T:.....	Item			
At the end of each week the contractor shall provide the principal agent with a written record, in schedule form, reflecting the number, type and capacity of all plant, excluding hand tools used on the works each day of that week				
Guarantees F:..... V:..... T:.....	Item			
Where guarantees are called for, the contractor shall obtain a written guarantee, addressed to the employer, from the firm supplying the materials and/or doing the work and shall deliver same to the principal agent on the certified completion of the contract. The guarantee shall state that workmanship, materials and installation are guaranteed for a specified period from the date of certified completion of the contract, and that any defects that may arise during the specified period shall be made good at the expense of the firm supplying the materials and/or doing the work, upon written notice from the principal agent to do so. This guarantee will not be enforced if the work is damaged by defects in the construction of the building in which case the responsibility for replacement shall rest entirely with the contractor. The principal agent shall be the sole judge of the cause responsible for defects in the work and his decision shall be final and binding in terms of clause 40.2 of the agreement				
Overtime F:..... V:..... T:.....	Item			
Should overtime be required to be worked for any reason whatsoever, the costs of such overtime are to be borne by the contractor unless the principal agent has specifically authorised, in writing, prior to execution thereof, that costs for such overtime are to be borne by the employer				
Co-operation of contractor for cost management F:..... V:..... T:.....	Item			
It is specifically agreed that the contractor accepts the obligation of assisting the professional consultants in implementing proper cost management. The contractor will be advised by the principal agent of all cost management procedures which will be implemented to ensure that the final building cost does not exceed the budget. The quantity surveyor undertakes to make available to the contractor all budgetary allowances and cost assessments/reports to enable the proper procedures to be implemented and the contractor will attend all cost plan review and cost management meetings. The contractor undertakes to extend these procedures in regard to all subcontractors				
Occupational Health and Safety Specification F:..... V:..... T:.....	Item			
The contractor shall comply with all the requirements set out in the Construction Regulations 2003 issued under the Occupational Health and Safety Act, 1993 (Act No 85 of 1993). It is required of the contractor to thoroughly study the Health and Safety Specification that must be read together with and is deemed to be incorporated under this Section of the bills of quantities / lump sum document. The contractor must take note that compliance with the Occupational Health and Safety Act, Construction Regulations and Health and Safety Specification is compulsory. In the event of partial or total non-compliance, the principal agent, notwithstanding the provisions of clause A31.0 of Section A or any other clause to the contrary, reserves the right to delay issuing any progress payment certificate until the contractor provides satisfactory proof of compliance. The contractor shall not be entitled to any compensation of whatsoever nature, including extension of time or interest, due to such delay of payment. Provisions for pricing of the Occupational Health and Safety Act, Construction Regulations and Health and Safety Specification is made under this clause and it is explicitly pointed out that all requirements of the aforementioned are deemed to be priced hereunder and no additional claims in this regard shall be entertained.				
Allow for the compulsory equipment and clothing, ie hats, safety shoes, safety clothing, safety glasses, safety masks, harnesses, etc F:..... V:..... T:.....	Item			
Allow for all compulsory health and safety posters, boards, etc F:..... V:..... T:.....	Item			

Allow for all compulsory health and safety workshops, meetings, lectures, demonstrations, etc F:..... V:..... T:.....	Item			
Allow for all compulsory health and safety pamphlets, cards, paperwork, etc to each worker, consultant, public individual, etc coming onto the site F:..... V:..... T:.....	Item			
Allow for compulsory health and safety files that must be completed daily and must be handed to the employer on completion of the contract F:..... V:..... T:.....	Item			
Scope of Application as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Notification of Construction Work as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Employer's responsibilities as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Principal Contractor's responsibility as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Supervision of construction work as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Risk assessment as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Fall protection as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Structures Formwork and Support as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Excavation as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Demolition work as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Tunnelling as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Scaffolding as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Suspended platforms as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Boswain's chairs as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Materials hoists as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Batch plant as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Explosive powered tools as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Cranes as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Construction vehicles and mobile plant as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Electrical installations and machinery on construction sites as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Use and temporary storage of flammable liquids on construction sites as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Water environments as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Housekeeping on construction sites as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Stacking and storage on construction sites as per Act No 85 of 1993 F:..... V:..... T:.....	Item			

Fire precautions as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Construction welfare as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Approved inspection Authorities as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Offences and penalties as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Repeal of regulations as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Short title as per Act No 85 of 1993 F:..... V:..... T:.....	Item			
Obligatory Sub-contracting and Training F:..... V:..... T:.....	Item			
The Contractor shall sub-contract 40% of the work to Domestic Sub-contractors as listed in the Schedule of Sub-Contractors in the Returnable Schedules. The Principal Agent and the Contractor shall at all times make sure that the work complies with the relevant specifications, standards and norms as contained in this tender. The Principal Agent and the Contractor shall provide for the necessary skills transfer and assistance to complete the sub-contracted section of the works. The Principal Agent and the Contractor shall provide the necessary documentation to the Domestic Sub-Contractor for upgrading of the rating by CIDB. BEE Sub-Contractors must be 100% black owned and have offices in Mpumalanga Province				
Expanded Public Works Programme F:..... V:..... T:.....	Item			
The Contractor shall study the guidelines for the implementation of labour-intensive infrastructure projects under the Expanded Public Works Programme (EPWP) attached to this document. The Contractor shall take note of the requirements and inform all selected and or other sub-contractors, as no claim afterwards will be entertained				
C11.1 Local and targeted labour F:..... V:..... T:.....	Item			
Allow for regular submission of proof of employment of local skilled and unskilled labour to Employer's representative F:..... V:..... T:.....	Item			
Training allowance paid to targeted labour in respect of formal training. F:..... V:..... T:.....	Item			
Extra over for the administration of payment of training allowances to targeted labour F:..... V:..... T:.....	Item			
Transport and accommodation of workers for training where it is not possible to undertake the training in close proximity to the site F:..... V:..... T:.....	Item			
C12: Contract drawings F:..... V:..... T:.....	Item			
The drawings issued with the tender documents do not comprise the complete set but serve as a guide only for tendering purposes and for indicating the scope of the work to enable the tenderer to acquaint himself with the nature and extent of the works and the manner in which they are to be executed. Should any part of the drawings not be clearly understood by the tenderer he shall, before submitting his tender, obtain clarification in writing from the principal agent				
C13: General preambles F:..... V:..... T:.....	Item			
C14: Trade names F:..... V:..... T:.....	Item			
Wherever a trade name from any product has been described in the bills of quantities / lump sum document, the tenderer's attention is drawn to the fact that any other product of equal quality may be used subject to the written approval of the principal agent being obtained prior to the closing date for submission of tenders. If prior written approval for an alternative product is not obtained, the product described shall be deemed to have been tendered for				

C15:Community Liaison Officer F:..... V:..... T:.....	Item			
Allow for a Community Liaison Officer (CLO) to be appointed F:..... V:..... T:.....	Item			
Allow for net extra cost involved in the employment of a Community Liaison Officer (CLO) in respect of the site office. F:..... V:..... T:.....	Item			
Allow for net extra cost involved in the employment of a Community Liaison Officer (CLO) in respect of the toilets. F:..... V:..... T:.....	Item			
Allow for net extra cost involved in the employment of a Community Liaison Officer (CLO) in respect of the sheds. F:..... V:..... T:.....	Item			
C16: SANS 1921-6: HIV/AIDS Awareness read in conjunction with the Associated Specification Data F:..... V:..... T:.....	Item			
General requirements (Clause 4.1) F:..... V:..... T:.....	Item			
HIV/AIDS awareness programme (Clause 4.2) F:..... V:..... T:.....	Item			
Reporting (Clause 4.3) F:..... V:..... T:.....	Item			
SUMMARY OF CATEGORIES	H3			
Category : Fixed R..... Category : Value R..... Category : Time R.....				
SECTION 1:TOTAL-P & G's				
SECTION NO. 2	H1			
BILL NO 1	H1			
ALTERATIONS (ALL PROVISIONAL)	H1			
Notes: Tenderers are advised to study the 'Specifications of Materials and Methods to be used' before pricing this Bill				
GENERAL NOTES	H2			
SHORT DESCRIPTIONS	H2			
For further preambles and full descriptions of items not fully described in this Bill, reference must be made to supplementary preambles and descriptions in the other Bills of this Section. Such supplementary preambles and descriptions shall apply equally to the work in this Bill				
GENERAL	H2			
In taking down and removing existing work the utmost care shall be observed to prevent any structural or other damage to remaining portions of the building and the Contractor shall provide all shoring, needling, strutting, etc. to ensure the stability of all structures during alteration work. Special care shall be exercised during the progress of the work to ensure that any electrical installations, water supply pipes, telephone and other services which may be encountered are not interfered with and notice shall be given to the Representative/Agent if any disconnection or alterations become necessary	CONT			
Any water supply and other piping that may be encountered and which is found necessary to disconnect or cut shall, after such disconnection or cutting has been authorised by the Representative/Agent, be effectively stopped off and any new connections that may be necessary made with the proper tees, junction pieces, etc. to the satisfaction of the Representative/Agent. The Contractor shall afford every facility to workmen not under his control making disconnections and new connections as required to any services				
MATERIALS FROM THE ALTERATIONS. CREDIT, ETC.	H2			

OLD MATERIALS TO BECOME THE PROPERTY OF THE CONTRACTOR Old materials from alterations, except where described as to be "re-used" or "handed over" become the property of the Contractor who may allow credit for same where provided for in these Bills of Quantities OLD MATERIALS TO BE CARTED AWAY Old materials from the alterations, where described as to be "removed" as well as all rubbish, etc. must be regularly carted from the site and not be allowed to accumulate on or around the site OLD MATERIALS NOT TO BE RE-USED None of the old materials are to be used for new work except where specifically described as being "set aside for re-use" HANDING OVER OF MATERIALS Where certain materials or articles from alterations are described as to be "handed over" to the Representative/Agent, such material or articles shall be properly stored by the Contractor, until handing over thereof. The Contractor must obtain an official receipt listing the materials or articles and dates of handing over. If the Contractor fails to submit the receipt when requested, it shall be deemed that the materials or articles are still in his possession and he will be held liable to the Department for the full replacement value thereof, which amount will be deducted from any monies due to the Contractor				
<u>EXISTING BUILDINGS</u> The existing buildings will be in use and occupied during the progress of the contract and the Contractor will be required to carry out the works in such a manner as will least interfere with the occupants and with the minimum of disturbance Contractors are also to note that due to the buildings being occupied the repairs and renovations works will be required to be executed in a specific order as will be determined by the Representative/Agent in conjunction with the Airforce Base Authorities	H2			
<u>SIZE PERTAINING TO EXISTING WORK</u> The Contractor is advised to take all dimensions affecting the existing buildings on the site and he will be held solely responsible for the correctness of sizes of all new work All sizes given in relation to existing work are approximate	H2			
<u>MAKING GOOD DAMAGED WORK</u> The Contractor shall make good in all trades to existing work where damaged or disturbed through the alterations with all necessary new materials to match the existing	H2			
<u>FORMING NEW OPENINGS OR ALTERING OPENINGS IN EXISTING WALLS</u> Descriptions of forming new openings or altering openings in existing walls shall be deemed to include breaking out for and forming new brick, in-situ concrete or prestressed concrete lintels, including all reinforcement, formwork, turning pieces, etc., building up jambs or portion of openings as described with brickwork properly toothed and bonded to existing, building cavities of hollow walls solid where necessary and making good finishes all round on both sides and into reveals as described	H2			
<u>BUILDING UP OPENINGS</u> Descriptions of building up existing openings where given in number shall be deemed to include preparing existing surfaces all around, brickwork properly toothed and bonded to existing, wedging up and making good on both sides as described	H2			
<u>PAINTWORK</u> Where plasterwork on walls, ceilings, etc. are required to be patched or made good, prices are to include for the appropriate priming coat and one coat undercoat to receive paint finishing coats which are measured elsewhere The contractor must protect all work not removed such as walls, floors, doors, windows, fittings, etc. from damage during the progress of the work and provide all necessary materials for doing so. All shoring, etc. of portions of the existing buildings necessary to ensure the stability of the premises while executing the demolitions or alterations is to be provided by the contractor, who will be held solely responsible for any damage to persons or property and for safety of the structure throughout the contract period. The contractor will be required to make good at his own expense any damage that may occur. Tenderers are advised to visit the site before tendering and satisfy themselves as to the nature and extent of the works, means of access to the site and availability of working space. No claims will be entertained due to the tenderer having failed to comply with the above conditions. The descriptions in the items are given as a guide and to assist contractors in tendering, but not necessarily accurate or complete. Contractors must verify the items by personal inspection on the site. Unless otherwise stated the contractor shall not remove or interfere with any furniture, furnishings, fittings or similar articles belonging to the Employer and /or their staff.	H2			

<u>PROCEDURE OF WORK</u> The Representative/Agent reserves the right to direct the order in which the contract will be executed, should circumstances necessitate such action.	H2			
<u>LOSS BY THEFT, FIRE OR OTHERWISE</u> The risk of loss, theft, fire, storm, riot or otherwise of the buildings to be demolished and the materials therein shall rest entirely with the contractor immediately upon the handing over of the site. He shall take such steps as he may deem fit for his own protection against such loss.	H2			
<u>Water and other piping</u> Any water supply or other piping that may be met with and found necessary to disconnect or cut are to be effectually stopped off or grubbed up and removed and any new connections that may be necessary and are to be made with proper fittings and to the satisfaction of the Architect to whom due notice is to be given regarding all alterations to existing services. Prices for items of demolitions, are where applicable, to include for taking out and removing all sanitary fittings, plumbing and water supplies.	H2			
<u>Electrical and other services</u> Special care is to be exercised not to unnecessarily interfere with any electric light, bell, power, telephone or other wires and fittings that may be met with and due notice must be given to the Architect when any disconnections, removals, diversions, interruptions, etc. are necessary and the contractor is to afford every facility to the workmen carrying out this work. The contractor must protect all work not removed such as walls, floors, doors, windows, fittings, etc. from damage during the progress of the work and provide all necessary materials for doing so. All shoring, etc. of portions of the existing buildings necessary to ensure the stability of the premises while executing the demolitions or alterations is to be provided by the contractor, who will be held solely responsible for any damage to persons or property and for safety of the structure throughout the contract period. The contractor will be required to make good at his own expense any damage that may occur.	H2			
<u>Existing buildings occupied</u> Tenderers are advised that the existing buildings will be in occupation during the building operations and due allowance must be made for the work being carried out in such a manner as will least interfere with the general routine of the occupants. Adequate warning must be given if a particular section of the building has to be evacuated to carry out the work.	H2			
<u>Noise prevention</u> The contractor shall take special care to minimise noisy operations during business hours. Such measures will include, inter alia, the use of silent compressors and strict control of workmen. The contractor shall demolish the portions of existing structures or buildings with a minimum amount of damage to adjoining buildings, materials, pavings, etc. Any damage caused is to be made good at his own expense with materials to match the existing to the entire satisfaction of the Architect. Tenderers should take particular note of and allow accordingly in their prices for the type of structure and materials to be encountered and the thickness of walls, concrete slabs, etc. to be demolished. Unless otherwise described all materials arising from the demolitions and alterations are to become the property of the contractor and he is to allow a credit for the same as provided for on the final summary page. These materials, including all rubbish and debris shall be immediately carted away and the site left clean and unencumbered. None of the old brick from the demolitions are to be re-used for any new brickwork.	H2			
<u>Bricking up, altering or breaking new opening in existing walls</u>	H2			

Vanity slabs, cupboard slabs, cover slabs, etc	m2	22		
<u>MOVEMENT JOINTS ETC</u>				
<u>Expansion joints with closed cell expanded polystyrene joint filler between vertical concrete and/or brick surfaces</u>				
10mm Joints not exceeding 300mm high	m	9		
<u>SMOOTH FORMWORK (DEGREE OF ACCURACY II)</u>				
<u>Smooth formwork to sides</u>				
Edges, risers, ends and reveals not exceeding 300mm high or wide	m	5.5		
<u>DOORS ETC</u>				
<u>Wrought meranti</u>				
Approved solid core flush single door (PC R2650.00/No)	No.	7		
Approved semi-solid core flush single door (PC R1 650.00/No)	No.	13		
<u>CEILINGS, PARTITIONS AND ACCESS FLOORING</u>				
NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 129 for CPAP formula purposes				
<u>SUPPLEMENTARY PREAMBLES</u>				
<u>Descriptions:</u>				
Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins or shot pinned to brickwork or concrete				
Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and where described as "bolted" the bolts have been given elsewhere				
<u>CEILINGS ETC</u>				
<u>Aerolite or other equal and approved insulation</u>				
75mm Insulation closely fitted and laid on top of branderling between roof timbers etc	m2	215		
<u>NAILED UP CEILINGS</u>				
<u>6.4mm "Rhino" or other equal and approved gypsum plasterboard with H-type pressed steel jointing strips</u>				
Ceilings including 38 x 38mm sawn softwood branderling at 400mm centres	m2	215		
Extra over ceiling for 650 x 650mm trap door of 38 x 50mm wrought softwood rebated framing with one 38 x 50mm sawn softwood cross brander covered with ceiling board and fitted flush in opening	No	2		
<u>Rhino or other equal and approved gypsum plasterboard cornices</u>				
75mm Coved cornices	m	149		
<u>STEEL PALISADE FENCE</u>				
<u>Industrial standard palisade fencing including site clearance and ground preparation</u>				
Palisade fencing 1.8m high comprising 25 x 25 x 3mm L-section pales and centre support pales at 185mm centres welded to and including 40 x 40 x 3mm L-section top and bottom rails secured to 75 x 75 x 2mm hollow section intermediate, corner and gate posts 1800mm long at 5000mm centres with and including 50 x 40 x 2mm welded lugs and M8 x 30 cup square with anti-vandal nuts, the posts complete with ABS vacuum formed top caps and 3mm thick bottom plates anchored to concrete (elsewhere) installed complete	m	9		
<u>IRONMONGERY</u>				
NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 132 for CPAP formula purposes				
<u>SUPPLEMENTARY PREAMBLES</u>				
<u>Finishes to ironmongery</u>				

Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list: BS Satin bronze lacquered CH Chromium plated SC Satin chromium plated SE Silver enamelled GE Grey enamelled AS Anodised silver AB Anodised bronze AG Anodised gold ABL Anodised black PB Polished brass PL Polished and lacquered PT Epoxy coated SD Sanded NP Nickel plated			
<u>LOCKS</u>			
<u>New Ironmongery fittings, supply and install to be similar and or approved</u>			
Three lever lockset	No.	7	
Four lever lockset	No.	13	
<u>BATHROOM FITTINGS</u>			
<u>"Nampak"</u>			
"TR2" lockable toilet roll holder plugged	No	3	
<u>METALWORK</u>			
NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 136 for CPAP formula purposes			
<u>SUPPLEMENTARY PREAMBLES</u>			
<u>Descriptions</u>			
Descriptions of bolts shall be deemed to include nuts and washers			
Descriptions of expansion anchors and bolts and chemical anchors and bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete			
Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described			
<u>PRESSED STEEL DOOR FRAMES, COLUMNS</u>			
<u>1.2mm Double rebated frames suitable for one brick walls</u>			
Frame for door 813 x 2 032mm high	No	14	
<u>100mm x 100mm Steel column</u>			
2.5m high steel column	No	7	
<u>HANDRAILS</u>			
Steel pipe handrail 1.5m high	m	12.6	
<u>Supply and installation of new sawn SAP Grade 6 timbers in repair works at eaves including all necessary propping, insertion of new timbers, all cutting, bolting, etc required in executing repair works</u>			
76 x 228 mm Bolted roof truss beam	m	10	
38 x 114mm Bolted roof truss members in length not exceeding 2400mm	m	14	
<u>BURGLARS ON WINDOWS, DOORS, ETC</u>			
NOTE : Where so described windows shall be fitted with Y16 burglar bars to standard NBP2 pattern welded at intersections and to window frame			
<u>Windows burglar bars</u>			
Window size, 1450 x 600mm high	No	8	
Window size, 1000 x 1200mm high	No	2	
<u>Doors burglar bars</u>			
Door size 813 x 2 032mm high	No	4	
<u>PLASTERING</u>			
NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 142 for CPAP formula purposes.			
<u>PLASTER</u>			

<u>Cement plaster on brickwork</u>					
On walls	m2	9			
On narrow widths	m2	8			
Make good cracks more than 5mm wide by hacking out and removing existing plaster 150mm wide on both sides of cracks, prepare surface and repair with chicken mesh covered with new plaster and paint to match existing paint	m2	34			
<u>SCREEDS</u>					
<u>GRANOLITHIC</u>					
Make good cracks on granolithic floor screed more than 5mm thick by hacking out 150mm wide and minimum 25mm deep on both sides of cracks, prepare the surface and lay new screed to flush and match existing	m2	34			
<u>PLUMBING AND DRAINAGE</u>					
NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 148 for CPAP formula purposes.					
<u>SUPPLEMENTARY PREAMBLES</u>					
Sewer and drainage pipes and fittings shall be jointed and sealed with butyl rubber rings					
<u>Copper pipes:</u>					
Pipes shall be hard drawn and half-hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), class 2 (half-hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers. Fittings to copper waste, vent and anti-syphon pipes, capillary solder fittings and compression fittings shall be "Cobra Watertech" type. Capillary solder fittings shall comply with ISO 2016. Only compression fittings shall be used in walls or in ground					
<u>Reducing fittings</u>					
Where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters not exceeding 60mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained. In the case of pipes with diameters exceeding 60mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained					
Exposed concrete surfaces					
Exposed surfaces of concrete stormwater channels, cover slabs, inspection eye marker slabs, gulley tops, cleaning eye tops, catchpits, inspection chambers, etc shall be finished smooth with plaster					
<u>Fixing of pipes</u>					
Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level					
No claim for rock excavation will be entertained unless the contractor has timeously notified the quantity surveyor thereof prior to backfilling					
<u>Excavations</u>					
Soft rock and "hard rock" shall be as defined in "Earthworks"					
<u>SANITARY FITTINGS</u>					
<u>"Vaal"</u>					
Wash hand basin	No	1			
"Klip" low level wc suite comprising pan with double flap heavy duty plastic seat and matching 9 litre cistern with internal flushing mechanism	No	1			

<u>WASTE UNIONS, ETC</u>				
<u>"Cobra Watertech"</u>				
32mm "301CP" Basin waste union	No	1		
<u>TRAPS, ETC</u>				
<u>"Marley"</u>				
32 x 50mm Deep seal "P" or "S" trap	No	1		
<u>TAPS, VALVES, ETC</u>				
<u>"Cobra Watertech"</u>				
standard pillar tap	No	2		
<u>SANITARY PLUMBING</u>				
<u>uPVC pipes</u>				
50mm Pipes	m	15		
110mm Pipes	m	13		
<u>Extra over uPVC pipes for fittings</u>				
50mm Bend	No	2		
110mm Bend	No	3		
110mm Pan connector	No	6		
50mm "GI Two-way" vent valve	No	4		
<u>Sundries</u>				
Testing waste pipe system	Item	1		
<u>WATER SUPPLIES</u>				
<u>Class 0 copper pipes</u>				
15mm Pipes	m	12		
22mm Pipes	m	6		
15mm Pipes chased into brick walls	m	7		
22mm Pipes chased into brick walls	m	9		
<u>Extra over class 0 copper pipes for capillary fittings</u>				
15mm Fittings	No	11		
22mm Fittings	No	16		
<u>Copper overflow and service pipes</u>				
15mm Service pipe 500mm girth	No	14		
<u>Sundries</u>				
Unreinforced concrete in thrust blocks at bends, tees, etc including necessary extra excavation, formwork, etc	m3	1.5		
<u>TESTING</u>				
Testing fire water pipe system	Item	1		
<u>FIRE APPLIANCES ETC</u>				
Chubb				
4,5kg Carbon dioxide fire extinguisher complete with 520 x 115 x 22mm thick timber backboard plugged to wall and varnished	No	1		
<u>GLAZING</u>				
NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 150 for CPAP formula purposes				

<u>GLAZING TO STEEL WITH PUTTY</u> <u>6mm Normal strength clear laminated safety glass</u> Panes exceeding 0,1 and not exceeding 0,5m2 <u>PAINTWORK</u> NOTE : Unless otherwise stated herein, all items in this bill shall be deemed to fall into Work Group No. 152 for CPAP formula purposes <u>ON FLOATED PLASTER</u> <u>Two coats eggshell enamel paint</u> On internal walls On external walls <u>ON PLASTER BOARD</u> <u>Two coats interior quality PVA emulsion paint</u> On ceilings and cornices <u>Two coats exterior quality PVA emulsion paint</u> On fascias and bargeboards <u>PROTECTIVE ROOFING PAINT</u> <u>Two coats "Silvakote" bituminous aluminium paint</u> On waterproofing to roofs <u>ON METAL</u> <u>Spot priming defects in pre primed surfaces with zinc chromate primer and applying one undercoat and two coat high gloss enamel paint on steel</u> On door frames On windows with burglar bars On gates, grilles, burglar screens, balustrades, etc (both sides measured over the full flat area) <u>Prepare and apply one coat zinc chromate primer and two coats bituminous paint</u> On steel palisade fencing including posts, etc. (both sides measured flat) On steel columns <u>ON WOOD</u> <u>Three coats polyurethane semi-gloss varnish</u> On doors On skirtings, rails, etc not exceeding 300mm girth	m2	6.7		
	m2	550.59		
	m2	70.2		
	m2	215		
	m2	22		
	m2	515		
	m2	24		
	m2	14		
	m2	12		
	m2	86		
	m2	9		
	m2	75.6		
	m	25		
SECTION 3: GENERAL BUILDING MAINTENANCE				
<u>SECTION NO. 4</u> <u>EXTERNAL WORKS</u> <u>BILL NO. 1</u> <u>GENERAL SITE WORKS</u> Digging up and removing tree roots not exceeding 200mm girth, bush, etc Stripping average 150mm thick layer of top soil and stockpiling on site	m2	18		
	m2	15		

FILLING ETC <u>Earth filling obtained from the excavations and/or prescribed stock piles on site compacted to 95% Mod AASHTO density</u> Over site Compaction of surfaces Compaction of ground surface under floors etc including scarifying for a depth of 150mm and compacting to 98% Mod AASHTO Density SOIL POISONING Soil insecticide Under floors etc including forming and poisoning shallow furrows against foundation walls etc, filling in furrows and ramming PRECAST CONCRETE (PARKING) <u>"Technicrete double bond" or other equal and approved brick paving</u> Paving blocks to match existing laid with butt joints on and including 25mm thick river sand bed with sand and cement mixture swept into joints and hosed down, including preparation of ground or filling Paving blocks to match existing laid with butt joints on and including 25mm thick river sand bed with sand and cement mixture swept into joints and hosed down, including preparation of ground or filling (labour only)	m3 m3 m2 m2 m2	3.8 2.75 15 10 5		
SECTION 4: EXTERNAL WORK				
SECTION NO. 5 BILL NO. 1 PROVISIONAL SUMS NOTES: 1.The Contractor's attention is drawn specifically to the Principal Building Agreement Clause 20.0 (Nominated Sub-Contractors), Clause 21.0 (Selected Sub-Contractors) and Clause 22 (Work by Others) and to the related Clauses in Section 1, Bill No. 1 - Preliminaries 2.The Contractor's attention is drawn also to the definition of attendance on Nominated or Selected Sub-Contractors and of fuel, power and water for commissioning of mechanical and other specialised installations given in the JBCC Preliminaries 3.Where special attendance includes the provision of hoisting facilities for a Sub-Contractor then the Contractor shall:- *Ensure that the capacities of his hoisting equipment are sufficient to deal with the masses and the quantities of the items to be hoisted, *Schedule the times of availability of the hoisting equipment for each Sub-Contractor, *Provide all necessary personnel to operate the hoisting equipment, all to enable the Sub-Contractor to execute the hoisting or lowering of his material, etc. using the facilities provided by the Contractor 4.Under no circumstances may any Provisional Amount, etc. be extended at an amount lower than the amount given in this Bill Provisional sums will only be used with the prior approval of the Mpumalanga Department of Public Works, Roads and Transport WATER SUPPLY Allow a provisional sum of R 15 000 for water reticulation , re-measurable on site Profit Attendance SEWER RETICULATION AND CONNECTIONS Allow a provisional sum of R 10 000 for sewer reticulation , re-measurable on site	Item Item Item Item	1 10.0% 5.0% 1		

Profit	Item	10.0%		
Attendance	Item	5.0%		
<u>ELECTRICAL</u>				
Allow R 45 000 for provisional sum for electrical works and all accessories including removal of the existing damaged electrical works	Item	1		
Profit	Item	10%		
Attendance to the contractor	Item	5%		
SECTION 5: TOTAL PROVISIONAL SUM				
SECTION 1: TOTAL-P & G's	Sum	1		
SECTION 2: TOTAL ALTERATIONS	Sum	1		
SECTION 3: GENERAL BUILDING MAINTENANCE	Sum	1		
SECTION 4: EXTERNAL WORK	Sum	1		
SECTION 5: TOTAL PROVISIONAL SUM	Sum	1		
SUB TOTAL (A)	ST	0		
COMMUNITY LIASON OFFICER	H3	0		
Provide the amount of R 22 500.00 (Thirty Thousand Rands @ R 7 500.00/month x 3 Months) for the appointment of community liaison officer	Item	1		
SUB TOTAL (B)	ST	0		
CONTINGENCY	H3	0		
Allow 2,5% Contingecies	Item	2.50%		
SUB TOTAL (C)	ST	0		
Add: Value Added Tax @ 15.0%	TAX	15%		
TOTAL				

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (Name).....
in submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

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1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	
Enterprise owned by Black people	4
Enterprise owned by Women	4
Enterprise owned by Youth	4
Enterprise owned by Disabled	4
Enterprise owned by SMME's-QSE and EME	4
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(1 - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(1 - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprise owned by Black people	N/A	4	N/A	
Enterprise owned by Women	N/A	4	N/A	
Enterprise owned by Youth	N/A	4	N/A	
Enterprise owned by Disabled	N/A	4	N/A	
Enterprise owned by SMME's-QSE and EME	N/A	4	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

Tender Notice and Invitation to Tender

Appointment of service provider for planned Maintenance work at Kanyamazane Post Office.

Employer Tender Number: RFQ00543-25/26

cidb Reference Number: 100111903

MPUMALANGA ECONOMIC GROWTH AGENCY INVITES TENDERS FOR PLANNED MAINTENANCE WORK AT KANYAMAZANE POST OFFICE

It is estimated that tenderers should have a cidb contractor grading of 2GB or higher. 1GB Potentially Emerging Enterprises who satisfy criteria stated in the Tender Data may submit Tender offers.

Preferences are offered to tenderers who CIDB Grading of 2GB or Higher

The tender document can be downloaded from the MEGA'S website www.mega.gov.za

Queries relating to the issues of these documents may be addressed to:

Bongani Ngcane

Tel No. 0134925818

E-mail. bongani.ngacane@mega.gov.za

A compulsory clarification meeting with representatives of the Employer will take place at Kanyamazane Post Office on 04 December 2025 starting at 11h00.

The closing time for receipt of Tenders is 12h00 on Tuesday, December 9, 2025.

Late Tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivering, opening and assessment of Tenders are stated in the Tender Data.