



BID

**THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION
OF SD-WAN SECURE ENABLED ARCHITECTURE SOLUTION AND
RELATED ICT SERVICES FOR A PERIOD OF 36 MONTHS**

Issued by:

Mpumalanga Economic Growth Agency (MEGA)

Supply Chain Management Unit

MEGA OFFICE PARK

02 Eastern Boulevard

Riverside,

Mbombela.

BID REFERENCE : MEGA / 2026 / 09

CLOSING DATE: 08 DECEMBER 2025

NAME OF BIDDER: _____

TOTAL PRICE (all inclusive): _____

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

PART A – SBD 1

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR THE BELOW MENTIONED TENDER OF MPUMALANGA ECONOMIC GROWTH AGENCY (MEGA)

BID NUMBER:	MEGA / 2026 / 09	CLOSING DATE:	08 DECEMBER 2025	CLOSING TIME:	12H00
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DESCRIPTION	THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF SD-WAN SECURE ENABLED ARCHITECTURE SOLUTION AND RELATED ICT SERVICES FOR A PERIOD OF 36 MONTHS
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BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

MEGA Office Park, 02 Eastern Boulevard, Riverside, Mbombela

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	Mr. S Lekhuleni	CONTACT PERSON	Ms. N. Maluleke
TELEPHONE NUMBER	013 492 5818	TELEPHONE NUMBER	013 492 5818
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	sibusiso.lekhuleni@mega.gov.za	E-MAIL ADDRESS	zethu.maluleke@mega.gov.za

SUPPLIER INFORMATION

NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				

DIRECTORS:

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VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA) ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION ☐ YES ☐ NO

IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

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PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

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TERMS OF REFERENCE

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF SD-WAN SECURE ENABLED ARCHITECTURE SOLUTION AND RELATED ICT SERVICES FOR A PERIOD OF 36 MONTHS

1. INTRODUCTION

The Mpumalanga Economic Growth Agency, hereinafter referred to as “MEGA” is a schedule 3D entity of the Mpumalanga Provincial Government with a mandate of stimulating economic growth in the Province through inter alia:-

- (i) the provision of funding to SMMEs, Co-operatives and Agricultural enterprises, as well as the provision of housing loans to citizens of Mpumalanga within the gap market;
- (ii) proactively identifying investment opportunities within the Province, attracting investment into such opportunities through various trade and investment promotion initiatives, as well as facilitating that such investments into the province derive maximum development impact;
- (iii) delivering massive infrastructure within the Province;
- (iv) the development and management of property in the form of industrial parks which stimulate economic activity in the Province.

In exercising its powers and functions as articulated in the Act, [“the MEGA Act 1 of 2010”], the entity must continually broaden the participation of Mpumalanga citizens in all the sectors of the economy and accordingly contribute, whether directly or indirectly, to the alleviation of poverty, unemployment and inequality.

2. PURPOSE

2.1 The appointment of a suitably qualified and well experienced service providers interested in the provision of SD-WAN secure enabled architecture solution and related ict services for a period of three (3) years in line with MEGA business requirements.

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3. BACKGROUND

3.1 MEGA requires the services for the hosting of the MEGA ICT infrastructure in line with its business requirements. MEGA currently has a MPLS (Multiprotocol Label Switching) hosted ICT Infrastructure and seeks to replace it with an improved SD-WAN (Software-Defined Wide Area Network) solution to meet its requirements.

4. PROJECT TIMELINES

The appointed service provider(s) will be required to commence work immediately upon signing the contract.

5. EVALUATION CRITERIA

THE ADJUDICATION METHOD

The three-stage tender evaluation and awarding process will be used to adjudicate the tender documents that will be submitted by potential bidders. The stages are described as being;

- Stage 1: Responsiveness assessment: Tenders evaluated for responsiveness based on the mandatory requirements stated.
- Stage 2: Functionality assessment
- Stage 3: Financial offer (tender price) evaluation and Specific Goals
Empowerment adjudication: Evaluation of the bidders scores for the price submitted and scoring of bidders on Preferential Procurement Regulations of 2022 will be recommended for appointment.

80/20 evaluation criteria will be used for this bid.

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Appointment of a preferred bidder(s)

Subject to the provisions of MEGA Supply Chain Management Policy and the Procurement regulations of 2022,

MEGA reserves the right to:

- a) Appoint one or more bidder(s) to provide the required service.
- b) where applicable, negotiate the final fee or rates with the preferred bidder(s)
- c) MEGA reserves the right to consider the guidelines and prescribed hourly remuneration rates for consultants as provided in the **National Treasury Instruction 01 of 2013/2014: Cost Containment Measures**, where relevant.

5.1 MANDATORY REQUIREMENTS

All the submitted proposals will be assessed for compliance with the mandatory requirements listed below:

TABLE A: MANDATORY REQUIREMENTS

(Failure to meet the requirements below), the bidder will be disqualified)

1.	A letter of Good Standing, issued by the Compensation Fund in terms of the Compensation for Occupational injuries and Diseases Act, 1993 must be attached. The certificate must be valid as at the closing date of the bid. A letter of intent will not be accepted
2.	Company /CC/Trust/Partnership registration certificates
3.	Fully completed pricing schedule
4.	Fully completed, signed Standard bidding documents (SBD1; SBD4; SBD6.1)

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5.	Letter of authority to sign the bidding documents
6.	Certified copies of Directors' or Shareholders Identity documents, Not older than 3 Months
7.	ISO/IEC 27001 certification
8.	Proof registration on Central Supplier Database (Detailed report)
9.	Letter of approval by the Executive Authority to do business if the entity has a member(s) who is / are Government employees

5.2 FUNCTIONALITY ASSESSMENT

- a) Responsive bids will first be evaluated on functionality and that bidders who score more than 70 points of the 100 points will be evaluated further on price and Specific Goals
- b) Bidders who score less than the **minimum threshold of 70 points (70%)** will automatically be disqualified

The score in respect of each of the criteria are as follows:

1. Functionality Criterion	Weight	Points Scored (To be completed by bidder)
1. Methodology / Approach Statement 1.1. Understanding of scope of work 1.2. Work execution plan 1.3. Risk and Risk mitigation plan 1.4. Resource Utilisation	30	

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1.5. Knowledge of local issues pertinent to the project		
1.6. Quality control systems		
2. Managerial ability and available key personnel committed to this project.	30	
2.1. Project team Organogram		
2.2. Key personnel experience (CV's)		
2.3. Relevant Qualification(s) in IT (Information Technology)		
3. Experience in comparable projects	40	
3.1. Reference Letter(s) from similar (SD-WAN) completed projects		
3.2. Value of the project(s)		
3.3. Commencement and proof of completion or projected completion dates		
Total Functionality	100	/100

*A bidder who scores **less than 70 points (70%)** will not be evaluated further for Price and Specific Goals*

5.3 EVALUATION OF PRICE AND SPECIFIC GOALS

The **80/20 preference point system** shall be applied for the purpose of this bid, as per the requirements of the *Preferential Procurement regulations of 2022*

Criteria	Points
Points on Price	80
Specified Goals	20
TOTAL	100

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The 80/20 preference point system for acquisition of services, works or goods up to the Rand value of R50 Million (VAT inclusive):

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

$P_{\min}$ = Price of the lowest acceptable tender

A maximum of 20 points can be awarded to a tenderer for the specific goals specified for the tender.

The points scored for the specific goals will be added to the points scored for price.

POINTS AWARDED FOR SPECIFIC GOAL(S)

IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

Bidders must submit relevant evidentiary documentation, as specified in the tender, to support each claim.

Complete below and Refer to attached: SBD 6.1 – Preference Points (Specific Goals)

(Specify your claim on HDI, youth, women, disability goals)

PRICING SCHEDULE

Bidders must include a **detailed pricing schedule** demonstration of all items considered/included in the price, rates per unit and total costs, as well as value added tax (VAT).

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6 SCOPE OF WORK

6.1 OVERVIEW OF ENVISAGED HOSTED SERVICES SPECIFICATION APPLICATION

Based on the background provided above, MEGA's proposal for the hosted services is detailed below :

- 6.1.1 To provide an integrated SD-WAN (Software-Defined Wide Area Network) solution which is scalable, resilient and fully managed solution with early warning systems and reporting.
- 6.1.2 A fully managed SD-WAN (Software-Defined Wide Area Network) with Virtual Private Network (VPN) between all MEGA sites.
- 6.1.3 The network must have a Fault-tolerant design that has a high level of availability and redundancy to all key sites.
- 6.1.4 Voice over the Internet (VoIP) solution for provisioning of communications services (voice, fax, voice-messaging) over the public Internet.
- 6.1.5 To provide on demand Hybrid Cloud Platform and services for the hosting of MEGA systems and with monitoring tools.

6.2 The solution must be a multi-tiered, managed solution consisting of the following components:

- 6.2.1 A combination of Fiber, 5G, LTE and or Microwave connectivity to all Mega Sites
- 6.2.2 Redundancy on key sites as per specifications
- 6.2.3 Fully managed Dedicated Internet Access
- 6.2.4 Cloud platform on demand for application Hosting
- 6.2.5 VoIP Solution for all sites including cloud based Pabx
- 6.2.6 VPN access to the MEGA infrastructure
- 6.2.7 Corporate APN solution
- 6.2.8 Back-up Solution
- 6.2.9 Service Management

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6.3 SD-WAN (Software-Defined Wide Area Network) Solution

To provide an **SD-WAN (Software-Defined Wide Area Network)** that meets the MEGA requirements.

- 6.3.1 The SD-WAN must provide centralized control, allowing network administrators to configure and manage the entire WAN from a single interface. The centralized approach to enables dynamic path selection to automatically reroute traffic to the best performing link, improving application performance and user experience.
- 6.3.2 SD-WAN must be able to support application aware routing, which prioritizes critical business applications over less important traffic.
- 6.3.3 The SD-WAN must includes built in encryption, firewalls, and advanced threat protection, ensuring secure data transmission across public and private networks.
- 6.3.4 The proposed SD-WAN must be scalable, to support MEGA expansion and cater for multiple branch offices or those transitioning to cloud-based services.

6.4 Cloud Hosting

- 6.4.1 To provide an on-demand hosted platform for MEGA systems which will also be used as Disaster Recovery (DR) for on-premise hosted applications.
- 6.4.2 On demand hosted cloud platform. The design must allow for scalability whenever MEGA requirements changes from time to time.

6.5 VoIP Conceptual Design

- 6.5.1 To provide a VoIP solution for all MEGA sites with central management.
- 6.5.2 The design must allow for scalability whenever MEGA requirements changes from time to time.

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7 DETAILED IT INFRASTRUCTURE SPECIFICATION

7.1 The below detailed specification is based on current MEGA requirements and consideration should be placed on a scalable environment when scoping the solution.

No	Item	Minimum Specification				Requirement
1.	Dedicated Internet Access (DIA)	100 Mb				Internet breakout
2.	- Primary Data Lines bandwidth with Quality of Service (QoS) for Voice and critical system - Fully managed SD-WAN, VPN network between all Sites - Fault-tolerant design that has a high level of availability	Office	No. of Users	Primary (Fibre/5G/LTE)	Redundant (Microwave/5G/LTE)	This include Primary and redundant Cisco ISR 4451 or equivalent
		Nelspruit (HQ)	150	100 Mb	40 Mb	
		Ekadustria	40	20 Mb	10 Mb	
		Secunda	10	10 Mb	10 Mb	
		Siyabuswa	10	10 Mb	10 Mb	
		Buffelspruit	10	10 Mb	-	
		Tekwane	10	10 Mb	-	
		Loopspruit	10	10 Mb	-	
		Total	240			
3.	Site Availability	Premium SLA				98% Uptime
4.	Hosted Dedicated Firewall	Fail-over with VPN and Transparent Web Proxy services with AD integration.				100% availability
5.	DNS	1. Domain Registration Mega.gov.za; mega.co.za; Mega.com; Mega.net; SEZ domain 2. 1 X MX record 3. 2 X A record 4. 6 public ip addresses				Management of the services

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No	Item	Minimum Specification	Requirement
6.	APN	2 TB	This must include a management system to manage bundles including reallocation. Scalable based on need
7.	VOIP based Hosted PABX and VOIP Phones	Setting up of VoIP services for the following regional offices. 1. Nelspruit x 150 users / 2 x PRI line 2. Enkadustria x 40 users 3. Secunda x 10 users 4. Siyabuswa x 10 users <u>Satellite offices</u> 5. Buffelspruit 10 users – 1 x 24 ports PoE / 10 standard handsets 6. Tekwane 10 users – 1 x 24 ports PoE / 10 standard handsets 7. Loopspruit 10 users – 1 x 24 ports PoE / 10 standard handsets	- This exclude handsets and switches for (1-4) Nelspruit, Ekandustria, Siyabuswa and Secunda (Only maintenance). - Hadset and POE Switches included for (5-7) Buffelspruit, Tekwane, Loopspruit

7.2 On Demand Virtual Hosting

7.2.1 To provide a Virtual Hosting for dedicated virtual web and application servers in a shared hosting environment to give MEGA a complete and robust IT cloud platform with the highest levels of availability, responsiveness and full remote management capabilities.

7.2.2 The platform should be on demand, able to add or remove servers and server resources as required for a scalable solution but pay only for the resource's MEGA needs at any given time.

7.3 Microsoft 365 (Email and apps)

7.3.1 Deployment of Microsoft 365 for 240 users which provides a secure, scalable, and productivity enhancing cloud based solution tailored to enterprise needs. Each user to be provisioned with access to core Office

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applications (Word, Excel, PowerPoint, Outlook), 50 GB of Exchange Online mailbox storage, and 1 TB of OneDrive for Business cloud storage.

7.3.2 The solution includes Microsoft Teams for collaboration, SharePoint Online for document management, and enterprise grade security features such as multi-factor authentication, data loss prevention, and compliance tools.

7.3.3 The environment must support mobile and desktop access, automatic updates, and centralized administration via the Microsoft 365 Admin Center, ensuring seamless communication and operational continuity across MEGA.

7.4 The following services must be part of the deployment:

7.4.1 **Email Archiving:** Long-term storage and retrieval of email communications.

7.4.2 **Email Encryption:** End-to-end encryption for secure message transmission.

7.4.3 **Intelligent Routing:** Advanced routing rules for optimized email delivery.

7.4.4 **Email Branding:** Customization of email headers, footers, and signatures.

7.4.5 **Mobile Email Management:** Centralized control and security for mobile email access.

7.5 Dedicated Hosted Firewall

To provide a dedicated firewall solution for MEGA providing security services as one complete perimeter security package. The dedicated firewall solution must consist of:

7.5.1 Firewall (optional failover/high-availability)

7.5.2 Intrusion Prevention

7.5.3 Network Anti-Virus

7.5.4 Web Content Filter

7.6 Virtual Private Network (VPN)

7.6.1 It is a MEGA requirement that employees working in remote location or away from the office need a secured connectivity. To keep things running efficiently, the

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employees working in those locations need a fast, secure and reliable way to share information across computer networks.

7.6.2 In addition, traveling employees need an equally secure and reliable way to connect to their business's computer network from remote locations and access critical data on a secured platform.

7.7 MEGA seeks to implement a secured VPN service with a two factor authentication SSL VPN. The VPN will cater for mobile and home users across multiple locations. The APN must have 2 terabites pool of data with MEGA having admin access to the portal. MEGA should be enabled to top up more data if the bundle is depleted at any point during the monthly cycle.

7.8 The APN must be connected to the MEGA VPN network and must utilize Dedicated Internet Access (DIA) and MEGA Firewall for breakout to the internet and subjected to the MEGA firewall security access at all times.

8 Back-up Solution

To implement a backup solution for all services and data stored within the MEGA platform (Virtual Machines and Data)

MEGA requires a powerful, hybrid cloud backup solution that supports virtual, physical, and cloud environments, offering flexible deployment and robust data protection features.

8.1 The solution must have the following capabilities:

No.:	Item	Details
a.	Comprehensive Platform Support	• Backup for physical, virtual, and cloud environments • Compatibility with Windows, Linux, macOS, and mobile devices • Support for VMware, Hyper-V, Azure, AWS, etc.

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No.:	Item	Details
b.	Hybrid Cloud Capability	• Ability to store backups locally, in the cloud, or both • Seamless cloud-to-cloud and on-prem-to-cloud backup options
c.	Security & Compliance	• End-to-end encryption (in transit and at rest) • Ransomware protection (AI-based or behavior-based) • Compliance with standards like GDPR, POPIA, HIPAA, etc.
d.	Backup Types & Scheduling	• Full, incremental, and differential backups • Flexible scheduling and retention policies • Application-aware backups (e.g., for SQL, SharePoint)
e.	Fast & Reliable Recovery	• Bare-metal restore • Instant recovery to virtual machines • Granular recovery (e.g., individual files, emails, or databases)
f.	Centralized Management	• Web-based dashboard for managing all backups • Multi-tenant support for MSPs or large organizations • Alerts, reports, and audit logs
g.	Licensing & Scalability	• Transparent pricing (per device, per workload, or per GB) • Scalable to support growing infrastructure • Options for subscription or perpetual licensing

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9 Hardware maintenance

The following software and hardware will requires maintenance :

No.:	Hardware / Software	Type of Maintenance
a.	Dell PowerEdge R840 Server x 2	Extended onsite warranty for a period of 3 years.
b.	Dell ME5024 Storage Array x 1	Extended onsite warranty for a period of 3 years.
c.	Huawei CloudEngine S5735-L48P4X-A1 POE switches x 15	Extended onsite warranty for a period of 3 years.
d.	Mecer rack UPS Mecer ME-2000-WPRU x 3 Mecer ME-3000-WPRU x 2	Onsite maintenance for a period of 3 years.
e.	Acronis Backup System	Propose new solution, takeover and manage or replace system with own system. Migrate all backups to new system.
f.	WiFi: Huawei AC6508 Access Controller (x1) Access Points (AirEngine5761-12) x 9	Propose new solution, takeover and manage or replace system with own system. Migrate all backups to new system.
g.	Sophos Firewall XGS 2300	Propose new solution, takeover and manage or replace system with own system. Migrate all backups to new system.

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10 ADDITIONAL REQUIREMENTS

- 10.1 View access to service provider monitoring systems.
- 10.2 Compliance to the MEGA IT policies and procedures.
- 10.3 All hardware should be under on-site warranty for the duration of the contract.
- 10.4 Reports to be provided on monthly basis and as and when required by the MEGA.
- 10.5 Transfer of skills to the MEGA identified individuals during the contractual period.
- 10.6 Provisioning of UPS with minimum capacity of 15 minutes for all service provider owned hardware.

11 EXCLUSIONS

- 11.1 All physical computers and other computer software licenses not part of this specification is excluded.

12 CONFIDENTIALITY

This bid and all information in connection therewith shall be held in strict confidence by interested parties and usage of such information shall be limited to preparation of the bid.

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)



14. ENQUIRIES

Enquiries related to this bid may be addressed via email as indicated below:

All Supply Chain Management enquiries must be directed to:

Supply Chain Management Unit:

scm@mega.gov.za

All Technical or Project related enquiries must be directed to:

IT Division:

Ms. N. Maluleke

zethu.maluleke@mega.gov.za

15. CLOSING DATE AND TIME

Time: 12h00 pm South African Time (GMT +2.00)

Date: 08 DECEMBER 2025

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)



METHOD AND PLACE OF SUBMISSION

All the Bid documents together with the supporting documents must be submitted on sealed envelope, marked with the Name of bidder, Bid number, Bid description and closing date and be deposited in the tender box as per closing date and time per bid above. The address is as follows:

The address is as follows:

MEGA Head Office
Supply Chain Management Unit
02 Eastern Boulevard, Riverside
Mbombela
1200

All bidders are requested to submit the documents in two [2] formats, namely, one [1] original and [1] Copy on USB

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (Name).....
in submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	
Enterprise owned by Black people	4
Enterprise owned by Women	4
Enterprise owned by Youth	4
Enterprise owned by Disabled	4
Enterprise owned by SMME's-QSE and EME	4
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left(\mathbf{1} - \frac{\mathbf{Pt} - \mathbf{Pmin}}{\mathbf{Pmin}} \right)
 \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprise owned by Black people	N/A	4	N/A	
Enterprise owned by Women	N/A	4	N/A	
Enterprise owned by Youth	N/A	4	N/A	
Enterprise owned by Disabled	N/A	4	N/A	
Enterprise owned by SMME's-QSE and EME	N/A	4	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	