



REQUEST FOR QUOTATIONS (RFQ) FOR PROCUREMENT OF GOODS AND SERVICES.

DESCRIPTION OF WORK

**APPOINTMENT OF A SUITABLY QUALIFIED AND EXPERIENCED
SERVICE PROVIDER FOR THE PROVISION OF BANKING SERVICES
FOR A PERIOD FIVE (5) YEARS**

QUOTATION DETAILS

QUOTATION NUMBER: **RFQ00462 - 25/26**

ISSUE DATE: 24 OCTOBER 2025

CLOSING Date: **31 /10 / 2025**

Time: **12:00**

Compulsory Briefing session:

Yes ☐

No ☒

If Yes, Date and time of compulsory briefing
session:

Date: _____ Time: 00:00 am

DETAILS OF RESPONDENT

Name of bidder:

CSD MAAA NO:

REQUEST FOR QUOTATIONS (RFQ)

1. GENERAL CONDITIONS OF THE RFQ:

- 1.1. The 80/20 evaluation criteria for requirements with a Rand value of up to R50 000 000 (all applicable taxes included) will be used for this bid.
 - 1.2. The value of this bid is estimated not exceed R1 000 000.00 (all applicable taxes included).
 - 1.3. Fully comply with the scope of work / service or **(Attached Scope of work / service)**
 - 1.4. Quotations must be valid for a period of 30 days
 - 1.5. The Bidder's quotation to bear correct contact details and address
 - 1.6. Fully completed Standard Bidding Documents (SBD4 and SBD 6.1)
 - 1.7. The bidder must be registered on the Central Supplier Database (CSD)
- This bid will **NOT** be evaluated on functionality

2. SCOPE OF WORK / SERVICE OR ITEMS

No	Scope of work
1	APPOINTMENT OF A SUITABLY QUALIFIED AND EXPERIENCED SERVICE PROVIDER FOR THE PROVISION OF BANKING SERVICES FOR A PERIOD FIVE (5) YEARS (see attached scope)

INITIALS AND SURNAME:

SIGNATURE:

Submissions and enquiries can be directed to
scm@mega.gov.za

TERMS OF REFERENCE:

APPOINTMENT OF A SUITABLY QUALIFIED AND EXPERIENCED SERVICE PROVIDER FOR THE PROVISION OF BANKING SERVICES FOR A PERIOD FIVE (5) YEARS

1. INTRODUCTION

The Mpumalanga Economic Growth Agency (MEGA) is a public entity mandated to drive economic transformation and inclusive growth in the Mpumalanga Province through investment promotion, enterprise development, infrastructure funding, and the strategic management of public assets. In fulfilling this mandate, MEGA must operate as a financially sustainable entity capable of leveraging and expanding its revenue base while reducing its dependence on annual Government Grant.

2. BACKGROUND

MEGA intends to enter into a formal Service Level Agreement (SLA) with the successful Service Provider to provide the services described hereunder. The Terms of Reference (TOR) would guide the selection and appointment of a qualified specialist service provider by ensuring a match between MEGA's requirements, and the knowledge and experience of the appointed specialist service provider.

The consultant's proposal submitted through this process will form the foundation of the Service Level Agreement (SLA) to be concluded between the parties.

3. PROJECT PURPOSE

The purpose of this document is to procure the services of a commercial bank registered in terms of the Bank Act (Act No. 94 of 1990) for a fixed term of 5 (five) years. The bidder's proposal should effectively and adequately, without ambiguity demonstrate how it can provide the banking services. The proposal should encompass key areas of support and collaboration, such as innovation, high-quality, value-added solutions, and proactivity in its service models.

The bidder must provide solutions that should be discussed under the service required in the proposal.

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

4. SERVICE REQUIRED / SCOPE OF WORK

In general terms the services to be provided cover transactional banking services, electronic banking services, cash management, foreign exchange services and investment solutions. The following important aspects are of critical importance:

- a) An efficient and cost-effective current bank account administration services.
- b) Enhanced business processes for improved efficiencies, resulting in reduced costs.
- c) Processes and controls to mitigate operational risk and fraud

In addition to the above, MEGA expects the successful bidder to provide assistance and services in respect of:

- a) Financial Management.
- b) Revenue Management.
- c) Transitional arrangements to ensure a smooth transition from one service provider to the next.
- d) Computer Systems and Technical Equipment.
- e) Security Procedure and Insurance.
- f) Social Responsibility.

The following sections set out the additional services required with respect to each of the above areas.

4.1 Financial Management

To ensure that this requirement is met, MEGA requires its banking service provider to:

- a) Provide statements that specifically reflect bank charges related to each transaction as and when required.
- b) Limit the extent of unallocated deposits through stringent application of account reference numbers where direct deposits are made (over the counter and via internet payments).
- c) Ensure all debit orders if any are permitted by the Agency through submission of an authorization letter to the relationship manager
- d) Advise of the timeframes for offering services or for processing new entrants on the banking application

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

- e) Provide, through a central point, an enquiry service that will allow for a 24-hour turnaround on all queries relating to transactions appearing on bank statements
- f) Provide an integrated banking solution for payments and receipts that is cost-effective and efficient
- g) Provide necessary training for MEGA staff on an ongoing basis
- h) Online payment stopping and reversing facility
- i) Online Security
- j) High-value transaction authorizations
- k) Facility allowing petty cash withdrawals
- l) Real-time transaction search capabilities
- m) Transaction history storage retrieval
- n) Capability to effect payments to beneficiaries to be effected in real-time
- o) Demonstrates ability to handle large volumes online
- p) Investment Portfolio administration, products, charges, commission, switching funds
- q) Demonstrate the ability to investigate and recover losses arising from fraudulent activities
- r) A dedicated specialist Electronic-banking Manager
- s) Electronic banking services
- t) Reporting Audit Trails and Queries
- u) Please provide in detail any tailor-made products and Services to employees of the Agency amongst.

4.2 Revenue Management

The role of the banker will include providing cost-effective collections and deposit facilities to the entity to manage costs related to banking services, including:

- a) Providing competitive interest rates based on net cumulative daily balances
- b) Identify, in consultation with the Agency, mechanisms to reduce cash handling

4.3 Transitional assistance

Upon the appointment of a new banker, it is envisaged that there will be several information technology issues and accounting issues that would have to be resolved which include interalia:

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

- a) Integration of banking system files into MEGA financial management system; and
- b) Project management of transferring direct deposits to avoid incorrect Agency accounts being issued.

4.4 Computer Systems and Technical Equipment

Please provide a technical specification to enable the bidder to interface with the computer systems of the Agency. Any additional hardware that would be required to ensure that the Agency's IT system functions effectively. The Communication Software will be made available to allow the systems to link and talk to each other. Information on the connection protocol or service provider that the Bidder must subscribe to. Security assurance and confidentiality in connectivity between the Agency and the Bidder.

All related roles and responsibilities must be clearly outlined.

4.6 Security Procedure and Insurance

Please provide information as to what security procedures are being followed to prevent fraudulent practices in terms of online transacting, cheques, cash, etc. Please provide information as to what insurance arrangements are in place or should be put in place as part of the Proposal to protect the Agency against any loss, and the cost thereof. Outline a plan to provide the Agency's senior management and its employees with ongoing advice and training on fraud prevention and methods of detecting fraud. Advice and facilities to detect money laundering activities.

4.7 Social Responsibility

Bidders must demonstrate in their bid how they currently contribute to social responsibility programmes and how they intend to contribute to programmes in partnership with MEGA during the agreement.

4.8 Enterprise and Supplier Development

MEGA is mandated to drive economic transformation and inclusive growth in the Mpumalanga Province, through investment promotion, enterprise development, infrastructure funding, and strategic management of public assets.

In this regard, bidders must demonstrate in their bid how they propose to contribute to the economic transformation mandate of MEGA.

4.9 Foreign Exchange Services

Ability to make payments to a foreign supplier and receive payments from foreign depositors.

4.10 Automated solution for archiving and backups of the banking services

- a) The bidder must have the capacity to keep MEGA records (including but not limited to Administrators and User activities log files) for a period of at least five (5) years after the end of the contract.
- b) The bidder must be able to archive the bank statements for the duration of the contract.
- c) The bidder must have IT Systems backup facilities.

5. TRANSITION PROJECT PLAN

Given the impact a change in bankers will have on the overall operations of the Agency we require a detailed project plan outlining tasks, resources, and time frames that will be necessary to ensure a smooth transition from one institution to another.

This project plan will form part of the service agreement to be signed by MEGA and the successful bidder.

6. EVALUATION CRITERIA

A three-stage tender evaluation and awarding process will be used to adjudicate the tender documents that will be submitted by potential bidders. The stages are described as being:

Stage 1 - Responsiveness assessment: Tenders are evaluated for responsiveness based on the mandatory requirements stated.

Stage 2 - Functionality assessment: The tender will be evaluated based on the criteria listed below.

Stage 3 - Quantitative assessment: Value Added Services and evaluation of specific goals.

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

7. BANKING SOLUTION MANDATORY REQUIREMENTS (STAGE 1)

The bidder must confirm compliance to the below requirements by indicating Yes/No and provide evidence of compliance. Failure to submit the below Mandatory Information required will lead to disqualification of the bid.

DESCRIPTION	CONFIRM COMPLIANCE YES/NO	REFERENCE PAGE NUMBER IN PROPOSAL
1. Proof of registration in terms of the Bank Act (Act No. 94 of 1990).		
2. Proof of membership or sponsorship by a member of the Payments Association of South Africa.		
3. Proof of business insurance (public liability insurance).		
4. Memorandum or articles of association, and / or corporate registration documents		
5. Proof of registration in terms of the Financial Advisory Intermediary Services Act (Act No 37 of 2002).		
6. Latest Audited Annual Financial Statements.		
7. The latest credit rating report prepared by an independent credit rating agency in the last twelve (12) months.		
8. Fully completed, signed Standard Bidding Documents (SBD4; SBD6.1).		
9. Letter of authority to sign the bidding documents.		
10. Letter of approval by the Executive Authority to do business if the entity has a member(s) who is/are Government employees.		
11. Bidders who submit information that is fraudulent, factually untrue or inaccurate; will be disqualified.		
12. Proof of Registration on the Central Supplier Database (CSD)		

Bidders must ensure that the bid documents of MEGA are returned intact, in original page numbered sequence and no attachments may disturb this sequence.

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

7.1 Demonstrations/References/Presentations

During the evaluation process bidders may be invited to demonstrate the capabilities of their proposed system, as set out in their tender documents. All costs relating to tendering, presentations and demonstrations will be at the bidder's cost.

8. FUNCTIONALITY REQUIREMENTS

Assessment of Functionality will be based on the evaluation criteria noted in the table below. Each of the evaluation criteria in the table will carry a weighting as indicated, and the bidder will be required to score a minimum of 80 points (out of 100 points), i.e. 80%, for Functionality in order to qualify to be evaluated on Specific Goals.

9. FUNCTIONAL CRITERIA (STAGE 2)

The evaluation will be strictly based on **functionality and value-added services**, in line with the terms of reference. Price will not be a consideration in this process due to the regulated nature of banking tariffs or the strategic need for capacity and service delivery above cost.

9.1 Functionality Assessment

No	Criteria	Description	Weight	Points
1	Business Continuity Plan (BCP)	The bidder must provide a BCP which will be evaluated based on the guidelines below: Risk and impact analysis The bidder needs to document potential risks and their impact and likelihood on MEGA's operations = 5 points Recovery timelines The bidder needs to indicate the disaster recovery timelines for the banking system which	30	

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

		should not exceed an hour (Recovery Point Objective and Recovery Time Objective) = 5 points Availability of a contactable project and support team The bidder needs to document details of stakeholders, key personnel, backup site operators and third-party vendors who are critical to MEGA's operations = 5 points The bidder needs to have a dedicated account manager and a project team with clear reporting lines (CVs must be attached) = 5 points Communication plan The bidder needs to document how they will ensure effective communication with MEGA during a crisis = 5 points		
2	Online & Digital Banking Platform	Ease of use, multi-user levels, security features, real-time capabilities	10	
3	Integration with Financial Systems	Compatibility with entity's accounting/ERP system	10	

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

4	Transaction Processing Efficiency	Turnaround time for transfers, reversals, and bulk payments	10	
5	Security & Risk Management	Fraud protection measures, alerts, two-factor authentication	10	
6	Client Service & Relationship Management	Availability of dedicated contact, escalation process, service level response	10	
Sub-Total			80	

Bidders will further be invited to deliver a presentation non their proposed value added services:

9.2 Value Add Services Assessment (Presentation) (20)

Criteria	Description	Weight	Points Scored
Corporate Social Investment (CSI)	Support to community or organizational initiatives	5	
Enterprise and Supplier Development	ESD initiatives to contribute to the economic transformation mandate of MEGA	10	
Other		5	
TOTAL		100	

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

It ensures alignment with **National Treasury Regulations, value-for-money principles, risk mitigation, and service delivery expectations.**

All bidders will be assessed as per the functionality assessment

- a) Responsive bids will first be evaluated on functionality and that bidders who score more than 70 points of the 100 points will be evaluated further on price and Specific Goals.
- b) Bidders who score less than the minimum threshold of 70 points will not be evaluated further for Price and Specific Goals.

Each criterion will be evaluated on a scale of 0 to 5 which shall be scored as indicated in the table below:

$$\text{Criterion Points scored} = \frac{\text{score (0 to 5)}}{5} \times \text{Weight of the Criterion}$$

Response	Score	Minimum assessment criteria
No response	0	The bidder does not include the relevant information required in the bid document.
Very poor	1	The bidder submits <u>relevant</u> information but is either incomplete or <u>lacks significantly</u> in addressing the expected response.
Poor	2	The bidder submits <u>relevant</u> information but is either incomplete or <u>somewhat lacking</u> in addressing the expected response.
Adequate	3	The bidder provides <u>sufficient information</u> as expected that addresses the required response adequately.
Very good	4	The bidder provides <u>more than sufficient</u> information which demonstrates superior (more than adequate/average) experience and knowledge to address the required response.
Excellent	5	The bidder provides more than sufficient information which demonstrates superior (more than adequate/average) experience and knowledge to address the required response. In addition, the bidder provides <u>innovative solutions and/or approach</u> to address the identified problem(s)

DIRECTORS:

JL MAHLANGU (CHAIRPERSON); MI MAHLANGU (CEO); N MKHUMANE; M MASILELA; D MAIMELA; C PULE; N LEBAMBO; ZP BHENGU-MAKHUBU.
P MNYAMBO; MM NTHALI; ADV. P. MORGAN (COMPANY SECRETARY)

Bidder(s) who obtain a minimum of 70% to be evaluated further for price and specific goals. Thereafter, only the qualifying bids will be evaluated in terms of the 80/20 preference points system, where 80 points will be allocated to price only and 20 points will be allocated in line with the specific goals.

10. TIME FRAMES

The duration of the contract will be for a period of five (5) years from the date of appointment.
The performance of the service provider will be formally assessed after year one (1).

11. PROJECT MANAGEMENT

- 11.1 The project will be managed in terms of the best practice project management framework.
- 11.2 The project sponsor is the Chief Financial Officer.
- 11.3 The service provider shall convene meetings as agreed by both parties in the project management charter.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

SBD4

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (Name).....
in submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

SBD4

1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	
Enterprise owned by Black people	4
Enterprise owned by Women	4
Enterprise owned by Youth	4
Enterprise owned by Disabled	4
Enterprise owned by SMME's-QSE and EME	4
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)} \end{array}$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2.1. POINTS AWARDED FOR PRICE

$$P_S = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}}\right) \quad \text{or} \quad P_S = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}}\right)$$

Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprise owned by Black people	N/A	4	N/A	
Enterprise owned by Women	N/A	4	N/A	
Enterprise owned by Youth	N/A	4	N/A	
Enterprise owned by Disabled	N/A	4	N/A	
Enterprise owned by SMME's-QSE and EME	N/A	4	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....